LETTER AGREEMENT
AMENDMENT #3

Date: November 24, 2026

This AMENDMENT ("Amendment") shall amend and become a part of the Letter Agreement for Professional Services dated July 14, 2026, between City of Ames, Iowa ("Client") and Olsson, Inc. ("Olsson") providing for professional services for the following Project (the "Agreement"):

PROJECT DESCRIPTION AND LOCATION

Project Description: 2026/2027 Collector Street Pavement Improvements
State Avenue (Mortensen Road to Arbor Street)

SCOPE OF SERVICES

Client and Olsson hereby agree that Olsson's Scope of Services under the Agreement is amended by adding the services specifically described below for the additional compensation set forth below:

See Attachment A for Scope of Services

SCHEDULE FOR OLSSON'S SERVICES

The Schedule for Services shown in the Letter Agreement for Professional Services executed by the Client and Olsson dated July 14, 2026, shall be modified as shown below. Unless otherwise agreed, Olsson expects to perform its services covered by this Amendment as follows:

Anticipated Start Date	July 15, 2026
Check Plans (95%):	~~November 12, 2026~~ January 8, 2027
Final Plans (100% PS&E):	~~December 3, 2026~~ February 5, 2027
Final Plans and Specs to Ames City Council:	February 23, 2027
Anticipated Bid Letting Date:	~~January 20, 2027~~ March 17, 2027

1717 Ingersoll Avenue / Suite 111 / Des Moines, IA 50309
O 515.331.6517 / Olsson.com

Report of Bids and Award Recommendation to Ames City Council: March 23, 2027

Anticipated Completion Date: April 30, 2027

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

COMPENSATION

For the additional Scope of Services specifically set forth in this Amendment, Client shall pay Olsson the following fee in addition to the fee(s) set forth in the Agreement:

Olsson's Scope of Services under this amendment will be provided on a time-and-expense basis not to exceed $45,065.00.

TERMS AND CONDITIONS OF SERVICE

All provisions of the original Agreement not specifically amended herein shall remain unchanged.

If this Contract Amendment satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson via email: dbovee@olsson.com. This proposal will be open for acceptance for a period of 14 days from the date set forth above, unless changed by us in writing.

OLSSON, INC.

By _____ By _____

Aaron Keller, P.E. David J. Bovee, P.E.

1717 Ingersoll Avenue / Suite 111 / Des Moines, IA 50309
O 515.331.6517 / Olsson.com

By signing below, you acknowledge that you have full authority to bind Client to the terms of this Amendment. If you accept this Amendment, please sign:

City of Ames, Iowa

By _____
Signature

Printed Name _____

Title _____ Dated: _____

Attachments

Attachment A – Scope of Services
Attachment B – Location Map

SCOPE OF SERVICES - ATTACHMENT A

This exhibit is hereby attached to and made a part of the Letter Agreement Amendment #3 for Professional Services dated November 24, 2026, between the City of Ames, Iowa ("Client") and Olsson, Inc. ("Olsson") providing for professional services. Olsson's Scope of Services for the Agreement is indicated below.

PROJECT DESCRIPTION AND LOCATION

Project Description: 2026/2027 Collector Street Pavement Improvements
State Avenue (Mortensen Road to Arbor Street)

SCOPE OF SERVICES

During the Preliminary Plan review process, the Client elected to include full intersection reconstruction for the State Avenue and Mortensen Road intersection. The design will include left turn lanes in the northbound and southbound directions of State Avenue. The existing lane configurations will be used for the eastbound and westbound legs of Mortensen Road. Also included is relocating the State Avenue shared-use path connection approaching Mortensen Road from the north. This connection will remain adjacent to the west right-of-way line of State Avenue. The shared-use path will not extend south of Mortensen Road along State Avenue.

Olsson shall provide the following additional services (Scope of Services) to Client for the Project:

1. Project Management: Manage the Scope of Services for the project with management and oversight of project budget and schedule. Provide overall management of all identified project tasks. Manage scope, schedule, and budget by notifying the Client when requests to modify items impact any of the three. Prepare and submit contract amendments in a timely manner for approval by the Client.
2. Project Team Coordination Meeting: We have included one (1) 1-hour internal design coordination meetings for the project team.
3. Quality Control: We have included time for additional quality assurance and quality control (QA/QC) review of the additional design elements. Formal QA/QC reviews will be conducted concurrently with the Client reviews at 95 percent, and final deliverable stages.
4. Design layout for widening the south leg of the State Avenue and Mortensen Road intersection approach to include a northbound left turn lane with 150-feet of storage and 15:1 left turn lane taper. A width of 41-feet from back of curb to back of curb is proposed and a 45:1 taper for the redirected through lanes based on a 45-mph design speed.
5. Redesign the north leg of the southbound State Avenue approach roadway to include a southbound left turn lane with 150-feet of storage and a 15:1 left turn lane taper.

6. Redesign the preliminary horizontal and vertical alignments for State Avenue and the shared-use path approaches Mortensen Road from the north.

7. Olsson will update the design's model, incorporating the additions required for the intersection of State Avenue and Mortensen Road, the widening of State Avenue, south of Mortensen Road, and the modifications to State Avenue and the shared-use path, approaching Mortensen Road from the north.

8. The following plan sheet sets will be added or modified to include the design and redesign of the State Avenue improvements at Mortensen Road:

    a. **Typical Sections (B sheets):** Olsson will include additional typical sections for the additional widening of State Avenue, south of Mortensen Road.

    b. **Plan and Profiles – State Avenue (D Sheets):** Olsson will add additional profile sheets to include the widening along State Avenue, south of Mortensen Road.

    c. **Plan and Profiles, Shared-use Path (F sheets):** Olsson will modify the existing plan and profiles to include the relocation of the shared-use path along State Avenue's existing west right-of-way line approaching Mortensen Road from the north.

    d. **Traffic Control and Staging (J sheets):** Olsson will develop additional Traffic Control Detour plans and modify the staging plan and notes to incorporate the intersection of State Avenue and Mortensen Road.

    e. **Intersection Geometric, Staking, and Jointing (L sheets):** Olsson will include geometric, staking and jointing information for the addition of the State Avenue and Mortensen Road intersection and the widening and turn lanes along State Avenue, south of Mortensen Road.

    f. **Stormwater Design (M sheets):** Olsson will design an open drainage system with curb openings and letdown flumes to convey surface runoff to existing roadway ditches. A SUDAS-based hydraulic analysis will evaluate curb opening spacing, gutter flow, and allowable spread to confirm design performance. Olsson will provide a brief tech memo to document proposed drainage improvements; however, a formal drainage report will not be required.

    g. **Sidewalk Plans and ADA Compliance Plans (S sheets):** Develop curb ramp layouts in all four quadrants of the State Avenue and Mortensen Road intersection meeting current PROWAG requirements. The existing shared-use path along the north side of Mortensen Road will remain and not be replaced, except in locations required for other project work and to meet ADA compliance. Curb ramp compliance calculations will be developed and tabulated for the four quadrants.

    h. **Detailed Cross Sections (W sheets):** Develop detailed cross sections to illustrate typical conditions for the widening of State Avenue, south of Mortensen Road, and modify the current cross section along State Avenue, north of Mortensen Road required for the additional left turn lanes.

ASSUMPTIONS AND CLARIFICATIONS

The following items are assumptions, clarifications, and understandings that further define the expected scope of work:

1. Roadway and General Project Assumptions:
    - The existing traffic signal at the intersection of State Avenue and Mortensen Road will not require modifications as part of the project. The Client will be responsible for coordinating and designing any modifications required due to the intersection improvements.
    - Work along Mortensen Road will not extend beyond the intersection radius returns.
    - Client will determine disposition of the existing sanitary sewer manhole and mains and the existing storm sewer network crossing the project.
    - Utility potholing will be the responsibility of the respective utility companies, if required.
    - Lighting design will not be required; however, Olsson can provide this service if desired.
    - Temporary construction easements, if required, will be signed by Iowa State University staff and Iowa Board of Regents approval is not anticipated.

EXCLUSIONS AND ADDITIONAL SERVICES

The following items are excluded from the Scope of Services and can be provided as an additional service upon request:

- Any service, analysis, design, or deliverable beyond those specifically included in the Scope of Services.
- Additional plan revisions beyond those identified in the Project Assumptions and Clarifications.
- Enclosed storm sewer design.
- Retaining wall design.
- Full traffic signal design.
- Roadway Lighting.
- Permit fees.
- Site visits beyond those listed herein.
- Environmental reviews and permitting.
- Right-of-Way negotiation and acquisition services.
- Soil boring and geotechnical exploration services.
- Geotechnical Engineering Services.
- Special inspections and non-destructive testing.
- Laboratory testing expenses.
- Accommodation for multiple bid packages or early procurement packages.
- Construction staking.
- Construction materials testing.

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

ATTACHMENT B

LOCATION MAP

