

ITEM #:	21
DATE:	08-11-26
DEPT:	PW

COUNCIL ACTION FORM

SUBJECT: 2023/24 AIRPORT IMPROVEMENT PROGRAM (WILDLIFE FENCE)

BACKGROUND:

The FY 2023/24 Airport Improvement Program included installation of a barrier fence at James Herman Banning Ames Municipal Airport to reduce wildlife access to runways and taxiways and to restrict unauthorized access to the airfield. The project included eight-foot chain-link wildlife fencing with animal skirting, improvements along South Riverside Drive, and motorized access gates.

On August 6, 2024, City Council awarded a contract to Minturn, Inc. of Brooklyn, Iowa, in the amount of \$2,616,005. Three change orders were approved during construction:

- **Change Order No. 1**, a deduction of \$13,378, changed the South Riverside Drive box-culvert end treatment from a cage-type treatment to a hanging-chain treatment and added seven calendar days to the contract.
- **Change Order No. 2** added 35 calendar days because unusually frequent and heavy rainfall created unfavorable site conditions, with no change in contract price.
- **Change Order No. 3**, the final quantity reconciliation, increased the contract by \$3,530.01 to reflect actual as-built quantities.

The three change orders resulted in a net contract deduction of \$9,847.99 and a final construction cost of \$2,606,157.01.

A formal final inspection was completed on July 23, 2026, by the Project Manager and Airport Manager. All punch-list items have been completed, and Bolton & Menk, Inc., serving as project engineer, has recommended formal acceptance.

Below is a summary of revenues and expenses for this project:

REVENUES	AMOUNT	EXPENSES	AMOUNT
Federal Funds (actual grant revenues for eligible items)	\$2,615,633.11	ENGINEERING/ADMIN	
State Funds (actual grant revenues for eligible items)	\$59,417.60	Design Services	\$147,200.00
Airport Improvement Funds (previously budgeted)	\$218,000.00	Environmental CatEx	\$77,000.00
Airport Improvement Funds (added at time of contract award)	\$99,386.00	Construction Administration	\$160,400.00

REVENUES	AMOUNT	EXPENSES	AMOUNT
Additional Local Funding	\$21,590.30	City Administrative Costs	\$75.00
		Gate Access Controls	\$23,195.00
		Subtotal Engineering/Admin	\$407,870.00
		CONSTRUCTION	
		Original Contract (base bid + alternates)	\$2,616,005.00
		Change Order #1: Culvert End Treatment Change	(\$13,378.00)
		Change Order #2: Completion Date Change	\$0.00
		Change Order #3: Final Quantity Reconciliation	\$3,530.01
		Subtotal Construction	\$2,606,157.01
Total Project Revenues	\$3,014,027.01	Total Project Expense	\$3,014,027.01

ALTERNATIVES:

1. Accept the Wildlife Fencing Improvements project as complete by Minturn, Inc. of Brooklyn, IA, in the amount of \$2,606,157.01.
2. Direct staff to pursue modifications to the project.

CITY MANAGER'S RECOMMENDED ACTION:

The Wildlife Fencing Improvements project has been completed in compliance with the approved plans and specifications. All inspection and punch-list requirements have been satisfied, and final quantities have been reconciled. Formal Council acceptance is required before final payment and initiation of the warranty period. Therefore, it is the recommendation of the City Manager that City Council adopt Alternative No. 1, as shown above.

ATTACHMENT(S):

[Engineers Statement of Completion](#)

[Final Payment \(retainage\)](#)

[Engineer's Project Cost Summary](#)

[Certification Letter 2023-24 Airport Improvement Program \(Wildlife Fence\).pdf](#)