

ITEM #: 22
 DATE: 06-09-26
 DEPT: CMO

COUNCIL ACTION FORM

SUBJECT: REQUEST TO MODIFY FY 2025/26 ASSET ALLOCATION TO PRIMARY HEALTH CARE, INC.

BACKGROUND:

Primary Health Care has submitted a request to the City to modify its FY 2025/26 ASSET allocation by transferring \$1,400 from the dental navigator service to the dental clinic service. As indicated in Primary Health Care's letter of request (attached), the funding transfer is being requested due to navigation services being delivered in an alternative format than having a dedicated staff member. The cost of unit (1 clinic hour) for the dental clinic (\$274.61) will not change. The proposed revisions to the allocations and the amounts appear in the following table:

| Service | Original Allocation | Change | Revised Allocation |
|---|---------------------|------------|--------------------|
| Dental Clinic | \$88,382 | \$1,400 | \$89,782 |
| Dental Navigator | \$2,400 | -\$1,400 | \$1,000 |
| Pediatric, OB/GYN and Behavioral Health | \$4,606 | \$0 | \$4,606 |
| TOTAL | \$95,388 | \$0 | \$95,388 |

If approved, the number of units purchased for dental clinic services is 326 units. The City's overall total contract amount with Primary Health Care for ASSET services for FY 2025/26 remains unchanged at \$95,388.

ALTERNATIVES:

1. Approve the request from Primary Health Care to transfer \$1,400 from dental navigator services to dental clinic services.
2. Deny the request.

CITY MANAGER'S RECOMMENDED ACTION:

The requested transfer of funds does not result in an overall increased funding to the organization. The rationale for the transfer of services to be purchased from Primary Health Care is well explained in their reallocation request letter and staff believes it is reasonable. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative No. 1 as stated above.

ATTACHMENT(S):

- [FY 2025/26 ASSET Primary Health Care Contract.pdf](#)
- [Primary Health Care - Dental Navigation Reallocation.pdf](#)