

COUNCIL ACTION FORM

SUBJECT: CERTIFYING ANNEXATION AREA POPULATIONS TO STATE TREASURER

BACKGROUND:

Iowa Code Section §312.3(4) requires a city to certify to the State Treasurer the increased population from an annexation. The requirement relates to the distribution of Road Use Tax. The population is to be based upon the Census Block population from the most recent Census.

Three annexations have been completed since [City Council last certified annexation area populations in July of this year](#). An item on the [October 14, 2025, City Council agenda](#) assigned these areas to voting precincts.

Two areas (Borgmeyer annexation with properties along Hyde Avenue and JT Warehouse annexation) include an addition population of 23 people based upon the 2020 Census Block information. As the Borgmeyer annexation area is made up of portions of several census blocks, staff has apportioned out the population based upon the number of households in the block and the number of households annexed by the City within each particular block.

The ISU Research Park annexation did not contain any households and thus no population was assigned.

An attached map shows the relationship between the annexation areas and Census Blocks. Table 1 includes the populations of the three areas.

Table 1: Population of Annexation Area Since July of 2025

Property	Acres	Census Block ID #	100% Block(s) Population	Proportional Annexation Area Population
Borgmeyer and Area Along Hyde	235	3006, 3009, 3007, 3002, & 1012	123	20
ISU Research Park	37	1079	0	0
JT Warehouse	1	2063	33	3

ALTERNATIVES:

1. Approve the estimated population (23) for the approved annexations and direct staff to provide the population estimates to the State Treasurer per *Iowa Code* 312.3.
2. Modify the estimated populations and approve the estimated populations for the transmittal to the State Treasurer.

3. Direct staff to provide more information.

CITY MANAGER'S RECOMMENDED ACTION:

Staff proposes to proportionally divide the census populations based upon the number of households annexed within a block. This is the method used previously to certify the population of annexation areas. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative No. 1, as described above.

ATTACHMENT(S):

[Map.pdf](#)