

ITEM #:	<u>43</u>
DATE:	<u>10-14-25</u>
DEPT:	<u>TRANSIT</u>

COUNCIL ACTION FORM

SUBJECT: **CYRIDE 2025 BATTERY ELECTRIC BUS FACILITY IMPROVEMENT PROJECT**

BACKGROUND:

The Transit Board has previously approved the purchase of charging equipment to support the five electric buses expected to be delivered in fall 2025. CyRide has worked with the on-call architecture and engineering firm to develop final plans and specifications for the installation of the purchased charging equipment at the CyRide facility.

The plans and specifications call for installing two ChargePoint chargers and four dual dispensers at the front of bus storage lanes 1 and 2. All new equipment will be installed at a height that reduces the risk of water damage in the event of flooding and allows access for general facility maintenance.

The architectural and engineering consultant's cost estimate for the project was \$165,344, which included a 5% contingency fund. The total project budget was increased to this amount to reflect the final design estimate. Additional local funding from the Battery Electric Bus Reserve Fund, programmed in the Capital Improvements Plan, has been approved by the Transit Board to support the project.

On September 9, 2025, City Council approved preliminary plans and specifications for the 2025 Battery Electric Bus Facility Improvement Project. On September 10, 2025, Invitation To Bid No. 2026-028 was released. Bid documents were issued to three firms and two plan rooms. The bid was advertised on the Current Bid Opportunities section of the Purchasing webpage, and a Legal Notice was published on the websites of a contractor plan room service with statewide circulation.

On October 8, 2025, one bid was received as shown in the table below.

BIDDER	BID AMOUNT
NAI Electrical Contractors	\$77,300

The bid is required to be reported to the City Council at the earliest regular meeting following the bid due date (October 14). However, Transit Board consideration is required prior to Council award. The next Transit Board meeting is scheduled for October 16, 2025. Therefore, the Council action requested is to accept the report of bids and delay the award of bid so the Transit Board may review it. The bid will be brought back to Council at the October 28, 2025, meeting for final consideration.

ALTERNATIVES:

1. Accept the report of bids and delay the award to provide staff additional time for review and receive approval from the Transit Board.
2. Reject all bids and direct staff to rebid.

CITY MANAGER'S RECOMMENDED ACTION:

The Transit Board has previously approved the purchase of charging equipment to support the five electric buses expected to be delivered in fall 2025. This project will facilitate the installation of the charging equipment needed for the electric buses. Because the Transit Board has yet to recommend approval of this project, the Council action is only to accept report the bids. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.