

ITEM #:	<u>18</u>
DATE:	<u>09-23-25</u>
DEPT:	<u>PW</u>

COUNCIL ACTION FORM

SUBJECT: 2025/26 STORMWATER EROSION CONTROL PROGRAM (WORRELL CREEK)

BACKGROUND:

The Stormwater Erosion Control Program is an annual program for the stabilization of areas that have become eroded in streams, channels, swales, gullies, or drainage ways that are part of the City's stormwater system.

The 2025/26 Stormwater Erosion Control Program locations include: Worrell Creek and Canterbury Court. **This Council Action is to consider a Professional Service Agreement (PSA) for the Worrell Creek location. Worrell Creek is anticipated to undergo stabilization of the stream banks for approximately 750 feet of stream near the intersection of University Boulevard and Mortensen Parkway.**

Staff initiated a Request for Proposals (RFP) process for professional services for the design and development of plans and specifications for the project. Proposals for this work were received from 11 engineering firms on July 17, 2025. The proposals were evaluated on their qualifications according to the following criteria: Project Understanding, Project Approach, Design Team/Key Personnel, and Previous Experience. The evaluation scores are as follows:

Firm	Qualifications Score	Qualifications Rank	Fee
Bolton & Menk	94.5	1	\$90,000
Shive	93	2	\$86,500
HR Green	92	3	\$92,783
Snyder	88.8	4	\$88,000
WHKS	87.5	5	\$64,000
MSA	87.3	6	\$89,944
Foth	86.2	7	\$75,000
JEO	86	8	\$118,100
RDG	86	8	\$135,625
AECOM	86	8	\$89,800
Nilles	85.3	11	\$118,656

Bolton & Menk scored highest based on qualifications. Staff has reviewed Bolton & Menk's proposed fee of \$90,000 and believes it provides the greatest value in terms of services being provided for the project.

The 2025/26 Stormwater Erosion Control Program as presented in the Capital Improvements Plan (CIP) showed a Water Quality Grant amounting to \$400,000 as a revenue source when it was programmed into the CIP. **No grants were awarded for this program. Due to this lack**

of grant funding, staff has identified \$400,000 of available funding from the Stormwater Improvement Program that has an unallocated available balance of \$1,080,284. Staff proposes to utilize this unallocated funding to backfill the lack of grant funding for this project. Remaining funding will be utilized for other storm water priorities.

A summary of revenues and projected expenses for the project is shown below:

Funding Source	Revenues	Expenses
Stormwater Erosion Control Program	\$ 850,000	
Stormwater Improvement Program	400,000	
Canterbury Court Waterway (separate project)		\$ 350,000
Construction (Est.)		720,000
Engineering (this Council Action)		90,000
Administration		90,000
TOTAL	\$1,250,000	\$1,250,000

ALTERNATIVES:

1. Approve the professional services agreement with Bolton & Menk for the 2025/26 Stormwater Erosion Control Program in an amount not to exceed \$90,000.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

CITY MANAGER'S RECOMMENDED ACTION:

Based on the staff's evaluation using the above criteria, Bolton & Menk will provide the best value to the City for professional services for the 2025/26 Stormwater Erosion Control Program. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No.1, as described above.

ATTACHMENT(S):

[2025-26 Stormwater Erosion Control Mortensen-University Location Map.pdf](#)