

ITEM #:	11
DATE:	09-23-25
DEPT:	CMO

COUNCIL ACTION FORM

SUBJECT: **APPROVING THE FIRST AMENDMENT TO THE ASSET CONTRACT WITH
NAMI CENTRAL IOWA**

BACKGROUND:

The City Council approved an Analysis of Social Services Evaluation Team (ASSET) contract with NAMI of Central Iowa for FY 2025/26. There was a mix-up in the unit rate for Public Education and Awareness that neither organization identified when the contract was originally signed. The rate for Public Education and Awareness included in the contract is set at \$8.02 per unit (per 1 staff hour). The unit rate should be \$26.81 per unit.

To date, there have not been any reimbursement requests for this service. Staff has prepared the attached contract amendment with the updated unit rate.

ALTERNATIVES:

1. Approve the first ASSET amendment contract with NAMI Central Iowa.
2. Do not approve.

CITY MANAGER'S RECOMMENDED ACTION:

Having the accurate unit rate is important for purchasing services. The ASSET contract with NAMI Central Iowa contains an error, resulting in less funding being provided for each units of service delivered. Staff has prepared a contract amendment that updates the unit rate. It should be noted that this adjustment in the unit rate does not change the overall allocation of \$27,550 to NAMI. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative No. 1 above.

ATTACHMENT(S):

[FY 2025-26 NAMI Contract.pdf](#)
[NAMI - First Amendment.pdf](#)