

COUNCIL ACTION FORM

SUBJECT: **RESOLUTION APPROVING CYRIDE 2025 BATTERY ELECTRIC BUS FACILITY IMPROVEMENT PROJECT PLANS AND SPECIFICATIONS**

BACKGROUND:

The Transit Board has previously approved the purchase of charging equipment to support the five electric buses expected to be delivered in fall 2025. CyRide has worked with the on-call architecture and engineering firm to develop final plans and specifications for the installation of the purchased charging equipment at the CyRide facility. The plans and specifications call for installing two ChargePoint chargers and four dual dispensers at the front of bus storage lanes 1 and 2. All new equipment will be installed at a height that reduces the risk of water damage in the event of flooding and allows access for general facility maintenance.

CyRide currently has \$54,986 budgeted for the installation of the charging equipment, which was programmed in the FY 2024/25 Capital Improvements Plan. The current cost estimate from the architectural and engineering consultant is \$165,344, which includes a 5% contingency. **To support this project, staff recommends using the Battery Electric Bus Reserve Fund to cover the shortfall. The reserve fund currently has \$1,258,260 available.**

If approved by the Council, CyRide will work with the Purchasing Division to bid the project. Listed below is the proposed schedule for this project.

Date	Project Element
September 9, 2025	City Council approval of plans and specifications
September 10, 2025	Project release
September 24, 2025	Prebid meeting
October 8, 2025	Bids Due
October 14, 2025	Report of bids to City Council
October 16, 2025	Transit Board award of contract
October 28, 2025	City Council award of contract

The plans and specifications were approved by the Transit Board at its meeting on August 28, 2025. Plans and specifications are now on file in the City Clerk's Office.

ALTERNATIVES:

1. Approve plans and specifications for the 2025 Battery Electric Bus Facility Improvement Project, and establish October 8, 2025, as the bid due date, and October 14, 2025, as the date to report bid results to Council.
2. Direct staff to work with the A&E consultant and refine the project plans in accordance with Council priorities.

CITY MANAGER'S RECOMMENDED ACTION:

Approving the plans and specifications would allow CyRide to proceed with the installation of the charging infrastructure necessary to operate the five battery electric buses scheduled for delivery in fall 2025. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.