

ITEM #:	16
DATE:	06-10-25
DEPT:	LIB

COUNCIL ACTION FORM

SUBJECT: **CUSTODIAL SERVICES AT THE AMES PUBLIC LIBRARY - CONTRACT RENEWAL**

BACKGROUND:

All cleaning and custodial services for Ames Public Library are provided by a third-party professional cleaning service. The services include all routine daily cleaning tasks. On May 14, 2024, the City Council awarded a contract to ABM Industry Groups, LLC, of Des Moines, IA for these services in FY 2024/25. The contract is eligible for up to four additional one-year renewal terms.

Library staff estimates 4,992 hours of cleaning services are required annually. These hours are an estimate for budgeting purposes; payments are made on an hourly basis for actual hours worked. The hourly rate for FY 2025/26 is \$19.67 per hour, an increase of approximately 3.9% compared to the FY 2024/25 contract rate.

The Board of Trustees, Ames Public Library, issued Resolution No. 2025-L014 on April 17, 2025, recommending the contract extension to ABM Industry Group.

ALTERNATIVES:

1. Approve the contract renewal with ABM Industry Groups, LLC, of Des Moines, IA for Custodial Services at Ames Public Library for the period from July 1, 2025 through June 30, 2026, in an amount not-to-exceed \$98,184.
2. Award the contract to one of the other bidders.
3. Reject the renewal option and instruct staff to seek new competitive bids.

CITY MANAGER'S RECOMMENDED ACTION:

ABM continues to provide relatively low-cost custodial services for the Ames Public Library. ABM's representatives and have worked closely with Library staff to ensure there are high-quality results and the cleaning schedule accommodates the timing of library activities and public events. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

ATTACHMENT(S):

[Library Board Res No 2025-L014 Custodial Contract FY 25-26.pdf](#)