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| ITEM #: | <u>36</u> |
| DATE: | <u>05-13-25</u> |
| DEPT: | <u>PW</u> |

COUNCIL ACTION FORM

SUBJECT: **EMERGENCY UTILITY REPAIR AND OTHER SERVICES**

BACKGROUND:

Emergency repair of the City's public utilities can require larger or more specialized equipment and additional labor than what is available from the responding City departments. Emergency events include water main breaks, storm sewer damage or collapse, sanitary sewer damage or collapse, and buried electric line failures. During these times, it is necessary to respond quickly to restore services and protect life and property.

On March 26, 2024, City Council awarded a contract to Ames Trenching & Excavating, of Ames, IA, for the Emergency Utility Repair and Related Services Contract. This was a renewal of a multi-year contract to provide emergency services across various City departments. The anticipated City-wide total expenses under this contract for FY 2024/25 is \$60,000.

- Change Order No. 1 was approved by City Council on June 11, 2024 for unanticipated work relating to repairs to a sanitary sewer line at the intersection of South Duff and South 16th Street and repairs to a storm sewer line along Sondrol Avenue, in the amount of \$26,000. Because this change order was greater than 20% of the contract value, City Council approval was required.
- Change Order No. 2 was approved by staff for additional work for a water main repair in Little Blue Stem, in the amount of \$5,214.50.
- **Change Order No. 3 (this Council action) is for emergency work that was required for a sanitary sewer main repair on Ellis Street (\$12,627) and dump truck services for a watermain break during a snow event (\$1,672), totaling to \$14,299. Because this change order is greater than 20% of the contract value, City Council approval is required.;**

Funding is available in the amount of \$12,627 from the sanitary sewer operating budget, and \$1,672 from the water distribution operating budget to be utilized for the repairs.

ALTERNATIVES:

1. Approve Change Order No. 3 in the amount of \$14,299 to Ames Trenching & Excavating, of Ames, Iowa, for Emergency Utility Repair and Other Services Contract.
2. Do not add additional funds to this contract.

CITY MANAGER'S RECOMMENDED ACTION:

Emergency underground utility repairs are needed from time to time by City departments. These services are vital to restore utility services and protect life and property. This change order allows for the processing of vendor's work in accordance with City purchasing policies and procedures. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1,

as described above.