

ITEM #: 26
DATE: 05-13-25
DEPT: P&R

COUNCIL ACTION FORM

**SUBJECT: CONTRACT RENEWAL FOR THE RIGHT OF WAY TREE TRIMMING AND
REMOVAL PROGRAM**

BACKGROUND:

The Parks and Recreation Department requires various tree trimming, removal, and stump grinding activities to be completed in the right of way by a contractor annually. In March 2024, City Council awarded a contract to Ames Story Tree and Lawn, Ames, Iowa, for the Right of Way Tree Trimming and Removal Program for the period of July 1, 2024, through June 30, 2025. This contract included four optional renewal periods.

The first renewal period for year two of the contract is July 1, 2025, through June 30, 2026. Ames Story Tree and Lawn indicated a 3% price increase for each renewal period and the prices for the upcoming period are shown in the table below:

Contractor	Bid Amount per Crew Hour	Stump Grinding Cost Per Inch of Stump Grinding
Ames Story Tree and Lawn, Ames, Iowa	\$47.38	\$2.94

Payments will be based on invoices for work actually completed under this contract. The amount of this contract is not to exceed \$85,000. The FY 2025/26 budget includes \$105,000 for this work.

ALTERNATIVES:

1. Award the contract renewal for the FY 2025/26 Tree Trimming and Removal Program to Ames Story Tree and Lawn, Ames, Iowa, in an amount not to exceed \$85,000.
2. Do not award the contract renewal at this time and purchase tree trimming, removal, and stump grinding on an as-needed basis.
3. Refer back to staff.

CITY MANAGER'S RECOMMENDED ACTION:

The FY 2025/26 includes \$105,000 for the Right of Way Tree Trimming and Removal Program. The cost of the contract renewal is not to exceed \$85,000. Staff has been satisfied with the work completed by Ames Story Tree and Lawn and is supportive of renewing the contract for FY 2025/26. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, as described above.