



Item No. 12  
**MEMO**

**To:** Mayor & City Council

**From:** Hafiz Ibrahim, Civil Engineer II

**Date:** April 18, 2025

**Subject:** Resolution correcting a scrivener's error in RESOLUTION NO. 25-072 regarding the vacation of easements

On February 25, 2025, the City Council adopted Resolution No. 25-072 approving the vacation of certain easements located within a part of a subdivision. The resolution mistakenly identified the subdivision as “PT. Willow Creek Estates 2nd Addition” due to a scrivener’s error. The correct subdivision where the easement vacation applies is the West End Center, specifically involving:

- An existing 20-foot Water Main Easement located on the eastern 10 feet of Lot 1 and the western 10 feet of Lot 2.
- An existing Sanitary Sewer Easement located on Lot 2.

The developer and City staff have identified and acknowledged the error and recommend the adoption of this corrective resolution to reflect the accurate subdivision name. **The action of the City Council would be to approve a resolution stating: Resolution No. 25-072 is hereby amended to replace all references to “PT. Willow Creek Estates 2nd Addition” with “West End Center.”**

**ATTACHMENT(S):**

[EXISTING SANITARY SEWER EASEMENT VACATION.pdf](#)  
[EXISTING WATER MAIN EASEMENT VACATION.pdf](#)