ITEM #: 14
DATE: 04-08-25
DEPT: ADMIN

COUNCIL ACTION FORM

SUBJECT: REQUESTS FROM AMES PUBLIC LIBRARY FOR AMES BIKE FAIR ON MAY 31, 2025

BACKGROUND:

The Ames Public Library is planning to host a Bike Fair to foster bike skills and safety. The event is hosted in collaboration with Parks and Recreation and Public Works providing trail information, as well as the Police Department assisting with promoting bike registration.

Staff will have the Auditorium set up with tables for representatives from different biking organizations, as well as offering "mini sessions" - 20-minute sessions on basic bike safety and maintenance geared to specific age groups (i.e. bike safety for kids, bike maintenance for adults, etc.).

Participants will be able to participate in a Bike Rodeo to practice safety skills. A repair station will be available at the Library in conjunction with the event. Safe Routes to School will be facilitating the Bike Rodeo and giving away helmets to those who need them.

In order to facilitate the event, the Library has requested the following:

- Blanket Temporary Obstruction Permit
- Closure of Douglas Avenue from 5th Street to 6th Street from 9:00 a.m. 1:30 p.m.
- Suspension of parking enforcement on Douglas Avenue from 5th Street to 6th Street from 9:00 a.m. 1:30 p.m.
- Request to waive fees for parking meters on Douglas Avenue from 5th Street to 6th Street (Loss of \$19.13 to the Parking Fund)

Public Works will provide barricades and vests for the street closures.

The Saturday morning activities will require the closure of 17 metered parking spaces for 4.5 metered hours, resulting in a loss of approximately \$19.13 to the Parking Fund. Organizers have requested that this amount be waived by the City Council. The Council's policy regarding the closure of metered parking in an area less than an entire business district, is to consider the waiver of such fees on a case-by-case basis.

ALTERNATIVES:

- 1. Approve the event requests, including the waiver of fees.
- 2. Approve the event requests but require reimbursement for lost parking revenue.
- 3. Deny the requests and refer the item back to staff.

CITY MANAGER'S RECOMMENDED ACTION:

This event is hosted by the Ames Public Library in conjunction with several City Departments. The event will increase safety and knowledge for bikers in the community which works to further sustainability goals as well.

Given the small dollar amount and number of parking spaces involved, staff believes it is reasonable to waive the parking fees for this event. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative #1, as described above.

ATTACHMENT(S):

Bike Fair Road Closure.jpg Ames Bike Rodeo.pdf