

ITEM #: 19
DATE: 02-11-25
DEPT: RRP

COUNCIL ACTION FORM

SUBJECT: CONTRACT RENEWAL FOR YARD WASTE DISPOSAL SITE OPERATION WITH CONTINGENCY

BACKGROUND:

This contract is for the complete operation of a yard waste disposal site for the citizens of Story County, Iowa. In addition to general operations, the site historically offers five no-charge days, allowing customers extended hours of operation to drop off at no charge.

The City entered into a contract with Green RU, of Blairsburg, IA, for Yard Waste Disposal Site Operation in 2020, with four optional renewal periods. **This renewal, in the amount of \$50,180.65, is for the period of April 1, 2025 through December 15, 2025. This is the final renewal period on the existing contract.** The amount of \$52,000 has been programmed for the City Manager's recommended FY 2025/26 budget for this activity.

The site provided by Green RU for yard waste disposal in 2025 is on Freel Drive. It should be noted that the site leased by Green RU requires a Special Use Permit from the Zoning Board of Adjustment in order to operate, since the site does not have the paving and parking areas required by the zoning ordinance. Green RU sought and obtained a permit in prior years. **The yard waste site disposal operation contract should be approved on the condition that the Special Use Permit is obtained for 2025.**

In the next year, as part of the planning for the Resource Recovery and Recycling Campus, staff will be evaluating how yard waste will be handled into the future, including whether it will continue to be contracted out or handled by City staff, and if it is possible to use a consistent, dedicated site for yard waste disposal.

ALTERNATIVES:

1. Award the yard waste site disposal operation contract to Green RU, of Blairsburg, IA for Yard Waste Site Operation in the amount not to exceed \$50,180.65 for April 1, 2025 - December 15, 2025, contingent on the company receiving a Special Use Permit to operate the site.
2. Do not renew and direct staff to re-bid yard waste site operation.

CITY MANAGER'S RECOMMENDED ACTION:

Green RU, of Blairsburg, IA, has the lowest overall cost to the City over the five-year contract period. Green RU is committed to meeting the expected results and is ready to provide these services. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.