

ITEM #: 19
DATE: 12-17-24
DEPT: P&H

COUNCIL ACTION FORM

SUBJECT: 2023-24 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR CDBG AND HOME PROGRAMS

BACKGROUND:

The Community Development Block Grant (CDBG) regulations require the City to prepare a Consolidated Annual Performance and Evaluation Report (CAPER) and submit it to the Department of Housing and Urban Development (HUD) on or before September 29 each year. This year, staff requested and received an extension to submit the report on or by December 31, 2024.

The 2023-24 CAPER describes accomplishments: 1) in relation to goals and objectives identified in the City's 2019-2024 Consolidated Plan requirements for the use of CDBG funds, and 2) in the Annual Action Plan for fiscal year July 1, 2023 through June 30, 2024. The regulations require that the CAPER be available for a 15-day public review and comment period, which occurred November 28, 2024 through December 16, 2024.

Attached for Council review and approval is a copy of the summary (Goals and Outcomes) of the 2023-24 CAPER report. For the 2023-24 program year, approximately \$411,500 (including administration) of CDBG funds were expended. Of the \$411,500, approximately \$93,127 was generated program income from the sale of properties and from loan repayments. The remainder was spent from the City's annual allocation. Of the \$411,500 expenses, \$128,081 was for administrative expenses and approximately \$189,446 was for program expenses. The \$189,446 of program expenses included \$158,195 for the acquisition/demolition of slum and blight properties and \$31,251 was spent on disposition of City-owned lots and disposition of lots in the Baker Subdivision.

Under the HOME Program, approximately \$32,176 was spent for administrative expenses to complete the Developer's Agreement for 38 LIHTC multi-family units in the Baker Subdivision. Approved grants to the LIHTC developer will be expensed in this current fiscal year when the funds are provided to the developer.

A full copy of the CAPER and attachments are available for review on the City's website at: www.cityofames.org/housing.

ALTERNATIVES:

1. Approve the submittal of the City's 2023-24 Consolidated Annual Performance and Evaluation Report (CAPER).
2. Do not approve the submittal of the 2023-24 CAPER and provide further direction to staff.

CITY MANAGER'S RECOMMENDED ACTION:

The Consolidated Annual Performance and Evaluation Report has been prepared to reflect the City's accomplishments related to its Community Development Block Grant (CDBG) program in the prior fiscal year. It is therefore the recommendation of the City Manager that the City Council adopt Alternative #1, as described above.

ATTACHMENT(S):

[Draft 2023-24 CAPER 12-16-24-CAF.pdf](#)