



Item No. 6
MEMO

To: Mayor & City Council

From: Brian Phillips, Assistant City Manager

Date: December 6, 2024

Subject: Rescheduling a November and December City Council Meeting in 2025

City staff is requesting Council approval to cancel the November 11, 2025 and December 23, 2025, City Council meetings and replace them with Council meetings on November 18, 2025, and December 16, 2025.

The request to move the November 11, 2025, meeting to November 18 is due to the closure of City offices on November 11, 2025. The request to move the December 23, 2025, meeting to December 16, 2025, is due to the proximity to the holiday break, which has historically impacted the ability of Council Members, staff, and the public to attend the meeting.