

ITEM #: 14
 DATE: 10-22-24
 DEPT: PW

COUNCIL ACTION FORM

SUBJECT: **2024/25 AIRPORT ENTRYWAY IMPROVEMENTS
 (AIRPORT ENTRYWAY RECONSTRUCTION)**

BACKGROUND:

The Capital Improvements Plan's 2024/25 Airport Entryway Improvements project is for reconstructing the main entrance road. The work includes the removal and replacement of the existing road with a concrete pavement section, reworking the subgrade, and installing subdrains. These improvements support the Airport Master Plan's goals for enhanced accessibility and operational efficiency.

In August 2023, City staff conducted a qualifications-based selection following federal requirements for a Master Agreement to develop plans and specifications for this and other upcoming airport projects. One submittal was received from Bolton & Menk of Ames, Iowa, and was determined to be qualified and approved by the Federal Aviation Administration (FAA). Each project is designed and administered under a separate work order approved by the City Council. Therefore, the 2024/25 Airport Entryway Improvements (Airport Entryway Reconstruction) is the next project ready for design, as detailed in the attached draft agreement.

Below is a summary of the project's budget:

Revenues		Expenses	
G.O. Bonds (FY 2024/25)	\$680,000	Design	\$ 72,700
		Construction/Project Admin	\$607,300
Total	\$680,000	Total	\$680,000

ALTERNATIVES:

1. Approve the professional services agreement (Work Order #6) with Bolton & Menk in the amount not to exceed \$72,700 for design of the 2024/25 Airport Entryway Improvements.
2. Reject the agreement, and direct staff to solicit other proposals.

CITY MANAGER'S RECOMMENDED ACTION:

By moving forward with the contract for the 2024/25 Airport Entryway Improvements, the Airport will enhance access and traffic flow, thereby improving safety and operational efficiency for all users. Therefore, it is the recommendation of the City Manager that the City Council approve Alternate No. 1, as shown above.

ATTACHMENT(S):

[Ames-Entrance Road-Iowa-WO 6 - Updated after Client Comments 10-16-2024.pdf](#)