

ITEM #: 31  
DATE: 10-22-24  
DEPT: PW

**COUNCIL ACTION FORM**

**SUBJECT: VACATION OF TEN FOOT (10') PUBLIC UTILITY EASEMENT AT  
3300 UNIVERSITY BOULEVARD**

**BACKGROUND:**

The owner of 3300 University Boulevard has requested that the City vacate an existing Public Utility Easement (PUE) on the property. The easement is located within the North 10 Feet of Lot 1, the East 10 Feet of Lot 1, and the Southeasterly 10 Feet of Lot 1, Iowa State University Research Park Phase III, First Addition.

**The existing easement will hamper the development of Lot 1, thus the owner has requested the easement to be vacated. This easement is not being used by any utilities and proposed lots will be served by other easements. Therefore, staff agrees that this easement can be vacated.**

**ALTERNATIVES:**

1. Approve the vacation of the existing ten feet (10') Public Utility Easement located at 3300 University Boulevard described as the North 10 Feet of Lot 1, the East 10 Feet of Lot 1, and the Southeasterly 10 Feet of Lot 1, Iowa State University Research Park Phase III, First Addition, Ames Iowa.
2. Retain the existing easement and do not take action to vacate.
3. Refer this item back to City staff for additional information.

**CITY MANAGER'S RECOMMENDED ACTION:**

**The existing PUE does not currently accommodate any existing utilities and proposed lots will be served by other easements. The current easement location prevents the owner from developing the lot as desired.** Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.

**ATTACHMENT(S):**

[VACN\\_1230799\\_PUE\\_LOT1-signed.pdf](#)  
[3300 University.PNG](#)