

The RFP costs are shown in the table below:

Company	Evaluation Rank	Proposed Cost
SystemsWorks, LLC, West Des Moines, Iowa	1	\$49,480
IMEG Consultants Corporation, Des Moines, Iowa	2	\$65,000
TUNE Facilities, Omaha, Nebraska	3	\$49,600
Cornerstone Commissioning, LLC, Boxford, Massachusetts	4	\$59,235
Dunham Associates, Minneapolis, Minnesota	5	\$59,800

Staff has reviewed the proposals and believes the proposal from SystemsWorks, LLC West Des Moines, IA, is acceptable. The FFIAC budget for Soils, Surveys, and Testing, which includes commissioning services, is \$390,000. The balance remaining is \$245,749.

Story Construction, the project's Construction Manager, will be responsible for scheduling the systems commissioning work as needed. Building Envelope Commissioning will be completed as part of a separate scope of work to be approved at a later date.

ALTERNATIVES:

1. Award a contract to SystemsWorks, LLC, West Des Moines, Iowa for Systems Commissioning Services for the Fitch Family Indoor Aquatic Center Project in the amount not-to-exceed \$49,480.
2. Award the decommissioning contract to one of the other companies that submitted a bid.
3. Do not award a contract and refer back to staff with direction as to how to proceed.

CITY MANAGER'S RECOMMENDED ACTION:

Commissioning services is an important component of the construction process. The top two firms submitting proposals were deemed acceptable. SystemsWorks, LLC and IMEG Consultants Corporation are reputable and have performed work for comparable communities in the past. SystemsWorks, LLC was ranked #1 when proposals were evaluated by staff and is also the low-cost proposal. Staff contacted Story Construction for feedback regarding the proposals. Story Construction reviewed the proposals and indicated the top two firms are capable of doing the work and are acceptable. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative #1 as shown above.