

ITEM #: 12
DATE: 09-24-24
DEPT: ADMIN

COUNCIL ACTION FORM

SUBJECT: REQUEST TO MODIFY FY 2024/25 ASSET ALLOCATION TO CHILDSERVE

BACKGROUND:

ChildServe has submitted a request to the City to modify its FY 2024/25 ASSET allocation by transferring \$6,600 that remains in the Day Care - Infant service to the Day Care - Children service.

As indicated in ChildServe's letter of request (attached), the funding transfer is being requested due to higher than anticipated utilization of the Day Care - Children service and lower than anticipated utilization of the Day Care - Infant service. ChildServe has not had any enrolled families in need of the Day Care - Infant service in this fiscal year, while it has already drawn down \$7,478 of the \$17,600 allocated to the Day Care - Children service. ChildServe expects to fully expend the funds approved for Day Care - Children by the City and from other ASSET funders by the end of the fiscal year.

The proposed revisions to the allocations appear in the following table:

Service	Original Allocation	Change	Revised Allocation
Day Care - Infant	\$6,600	-\$6,600	\$0
Day Care - Children	\$17,600	+\$6,600	\$24,200
TOTAL	\$24,200	\$0	\$24,200

If the request to transfer funds is approved, the unit rate for Day Care - Children (\$56.65) remains the same as what is currently indicated in the FY 2024/25 contract. The number of additional units purchased with the \$6,600 transfer will be 116.

ALTERNATIVES:

1. Approve the request from ChildServe to transfer \$6,600 from the Day Care - Infant service to the Day Care - Children service.
2. Deny the request from ChildServe.

CITY MANAGER'S RECOMMENDED ACTION:

The requested transfer of funds does not result in increased funding to the organization. The rationale presented by the agency is well explained and reasonable. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative No. 1 as stated above.

ATTACHMENT(S):

[ChildServe ASSET Modification Request.docx](#)