

ITEM #: 26
DATE: 08-13-24
DEPT: ELEC

COUNCIL ACTION FORM

SUBJECT: **ELECTRIC DEPARTMENT STEEL LIGHT POLE PURCHASE**

BACKGROUND:

This request is for the purchase of steel light poles necessary to meet the anticipated needs of the City's electric distribution system. The poles are kept on hand in order to ensure availability which will enable staff to quickly make repairs to maintain or restore streetlighting.

Staff issued a Request for Quotation (RFQ) for an inventory restock, containing 16 poles. On July 15, 2024, the RFQ was posted to AmesBids, the City's electronic bidding site. A total of 22 potential bidders viewed the items to bid. On July 23, 2024, the following bids were received:

VENDOR	TOTAL BID (inclusive of tax)	LEAD TIME
Border States Electric, Ames, IA	\$53,955.56	12-14 weeks
RESCO, Ankeny, IA	\$54,541.75	12-14 weeks
WESCO Distribution, Des Moines, IA	\$57,021.24	12-14 weeks

Border States Electric, Ames, IA submitted the low bid for the poles and with no difference in lead time, staff determined that the low bid from Border States Electric, Ames, IA is acceptable.

There is no budgeted amount for this purchase. The steel light poles will be placed into inventory, where costs will be charged to each specific projects as the material is put into service.

ALTERNATIVES:

1. Award a contract to Border States Electric, Ames, Iowa for the purchase of steel light poles in the amount of \$53,955.56, inclusive of sales tax. Payments will be based on unit prices and quantities ordered.
2. Direct staff to award to another bidder.
3. Reject the bids.

CITY MANAGER'S RECOMMENDED ACTION:

Steel light poles are a critical component to provide reliable streetlighting services to the community. Having poles readily available for quick repairs is imperative. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.