

ITEM #: 12
DATE: 07-09-24
DEPT: ADMIN

COUNCIL ACTION FORM

SUBJECT: ACCEPTANCE OF AMES WRITERS COLLECTIVE ARTS CAPITAL GRANT PROJECT

BACKGROUND:

On March 8, 2022, the City Council approved a contract with Ames Writers Collective (AWC) for the Arts Capital Grant Program. This program is open to individuals, non-profits, or businesses that propose projects that create, renovate, or improve a space for arts or artists (e.g., performance space, exhibition space, classrooms, demonstration space, studio space, etc.).

The original contract with AWC, in the amount of \$5,590, was for the purchase of tables and chairs, bookshelves, modular couches, and equipment for the AWC property located at 409 Douglas Avenue. In June 2023, AWC reported to City staff that delays to renovations by the landlord at the property would result in the commitments in the grant being unable to be fulfilled. Therefore, on September 26, 2023, the City Council approved an amended contract with AWC for alternative projects.

The amended contract, in the original amount of \$5,590, provided for AWC to purchase a tent for use at farmers markets, festivals and other events, and to purchase chairs, tables, a moveable stage, and a Little Free Library. This equipment would be stored and used at the KHOI property at 622 Douglas Avenue. The duration of the contract was extended to June 30, 2024.

AWC has obtained all the equipment identified in the grant contract and is now requesting payment and closeout of the grant. The required documentation of the completed improvements has been received, along with the required reimbursement request form. Two previous payments totaling \$3,523.53 have been issued, and therefore the balance of the grant, in the amount of \$2,066.47, is being requested.

ALTERNATIVES:

1. Accept completion and authorize final payment and closeout of the Art Capital Grant with Ames Writers Collective in the amount of \$2,066.47.
2. Refer this item back to staff for further information.

CITY MANAGER'S RECOMMENDED ACTION:

Ames Writers Collective has completed the project described in its amended Arts Capital Grant, and all required documentation has been submitted. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.