

ITEM #: 7  
 DATE: 06-11-24  
 DEPT: ADMIN

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO MODIFY FY 2023/24 ASSET ALLOCATION TO YSS**

**BACKGROUND:**

YSS has submitted a request to the City to modify its FY 2023/24 ASSET allocation by transferring funds that remain to be drawn down in four programs to other programs that will be able to draw down the funds. The revised allocations appear in the tables below.

YSS is requesting a transfer of \$14,000 from Rosedale Shelter to Service Coordination. YSS has not been able to draw down the funds allocated to Rosedale due to a decrease in Ames youth coming to the shelter without funding. Allocated funds for Service Coordination were exhausted in January, and Service Coordination falls under the City Council's ASSET priority of meeting mental health and substance use disorder needs. Staff recommends the full amount requested to be transferred.

| Service              | Original Allocation | Change Request and Staff Recommendation | Revised Allocation |
|----------------------|---------------------|---|--------------------|
| Rosedale Shelter     | \$32,442            | - \$14,000                              | \$18,442           |
| Service Coordination | \$8,000             | + \$14,000                              | \$22,000           |
| TOTAL                | \$40,442            | \$0                                     | \$40,442           |

YSS is also requesting a transfer of \$8,500 from Substance Abuse/Co-Occurring Treatment to Transitional Living Program (TLP). YSS has not been able to draw down the funds allocated to Substance Abuse/Co-Occurring due to a decrease in Ames clients without funding. Allocated funds for TLP have not been exhausted, as \$3,247.95 remains in the balance. This balance would have been exhausted if not for an accounting error on YSS' part. Since September 2023, YSS has been providing TLP services without submitting for reimbursement because it believed that it had exhausted the allocated funds. Recent consultation with City Finance staff revealed the error, and YSS is now aware of the remaining \$3,247.95. Demand for the TLP service remains high enough that the existing balance and the additional \$8,500 requested are both expected to be exhausted this fiscal year. **However, given the updated balance in the Substance Abuse/Co-Occuring Treatment fund as of 5/23/24, \$7,330.93, Staff is recommending \$7,000 be transferred to TLP. TLP meets the City Council's ASSET priority of basic needs through sheltering.**

| Service                                | Original Allocation | Change Requested | Staff Recommendation | Revised Allocation + Staff Recommendation |
|--|---------------------|------------------|----------------------|---|
| Substance Abuse/Co-Occurring Treatment | \$13,555            | - \$8,500        | -\$7,000             | \$6,555                                   |
| Transitional Living Program (TLP)      | \$6,158             | + \$8,500        | +\$7,000             | \$13,158                                  |
| TOTAL                                  | \$19,713            | \$0              | \$0                  | \$19,713                                  |

Lastly, YSS is requesting a transfer of \$17,000 from Youth Employment to Mentoring and a transfer of \$22,000 from Youth Development to Mentoring. YSS has not been able to draw down

the funds allocated to Youth Employment or Youth Development as it has not been able to provide as much programming in Ames schools. Allocated funds for Mentoring were exhausted in January, and Mentoring meet the City Council's ASSET priority of youth development. **Staff is recommending a transfer of \$16,000 from Youth Employment to Mentoring and a transfer of \$22,000 from Youth Development to Mentoring given the updated balances as of 5/23/24.**

| Service           | Original Allocation | Change requested | Staff Recommendation | Revised Allocation with Staff Recommendation |
|-------------------|---------------------|------------------|----------------------|--|
| Youth Employment  | \$20,931            | - \$17,000       | -\$16,000            | \$4,931                                      |
| Youth Development | \$34,671            | - \$22,000       | -\$22,000            | \$12,671                                     |
| Mentoring         | \$38,057            | + \$39,000       | +\$38,000            | \$76,057                                     |
| TOTAL             | \$93,659            | \$0              | \$0                  | \$93,659                                     |

**If the request to transfer funds to Service Coordination, TLP, and Mentoring is approved, the unit rates of all programs will remain unchanged. The number of units purchased will increase for Service Coordination, TLP, and Mentoring, and will decrease for Rosedale Shelter, Substance Abuse/Co-Occurring Treatment, Youth Employment, and Youth Development.**

YSS has made similar requests to transfer City funds in the past, and approval of the request will allow YSS to draw down either anticipated units or already-provided units which have not been paid because City funds were exhausted for Service Coordination, TLP, and Mentoring.

**ALTERNATIVES:**

1. Approve the request to modify the City's FY 2023/24 ASSET contract with YSS by reallocating a total of \$59,000 as follows: \$14,000 from Rosedale Shelter to Service Coordination; \$7,000 from Substance Abuse/Co-Occurring Treatment to Transitional Living Program (TLP); \$16,000 from Youth Employment to Mentoring; and \$22,000 from Youth Development to Mentoring.
2. Do not approve the request.

**CITY MANAGER'S RECOMMENDED ACTION:**

**The reallocation of City funds will provide support to services meeting the City Council's ASSET priorities with no additional cost.** Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

**ATTACHMENT(S):**

[YSS ASSET Reallocation Request - City of Ames.docx](#)