

ITEM #: 23  
DATE: 06-11-24  
DEPT: PW

**COUNCIL ACTION FORM**

**SUBJECT:**                   **EMERGENCY UTILITY REPAIR AND OTHER SERVICES**

**BACKGROUND:**

Repair of the City's public utilities can require larger or more specialized equipment and additional labor than what is available from the responding City departments. Emergency events include water main breaks, storm sewer damage or collapse, sanitary sewer damage or collapse, and buried electric line failures. During these times, it is necessary to respond quickly to restore services and protect life and property.

On March 26, 2024, City Council awarded a contract to Ames Trenching & Excavating, of Ames, IA, for the Emergency Utility Repair and Related Services Contract. This was a renewal of a multi-year contract to provide emergency services across various City departments. The anticipated City-wide total expenses under this contract for FY 2023/24 is \$60,000.

Recent repairs to a sanitary sewer line at the intersection of South Duff and South 16th Street and repairs to a storm sewer line along Sondrol Avenue have resulted in unanticipated work under this contract being necessary. **In order to ensure sufficient funds remain available for other work that may arise throughout the remainder of FY 2023/24, Change Order No. 1 adds \$26,000 to the contract for emergency repairs, bringing the total contract amount to \$86,000.** Because this change order is greater than 20% of the contract value, City Council approval is required.

Funding is available in the amount of \$13,000 from the sanitary sewer operating budget, \$5,000 from the storm sewer operating budget, and \$8,000 from the pavement restoration CIP budget to be utilized for the repairs.

**ALTERNATIVES:**

1. Approve Change Order No. 1 in the amount of \$26,000 to Ames Trenching & Excavating, of Ames, Iowa, for Emergency Utility Repair and Other Services Contract.
2. Do not add additional funds to this contract.

**CITY MANAGER'S RECOMMENDED ACTION:**

Emergency underground utility repairs are needed from time to time by City departments. The repair of the sanitary sewer has been completed and the storm sewer repair work is scheduled in the near future. These services are vital to restore utility services and protect life and property. This change order allows for the processing of vendor's work in accordance with City purchasing policies and procedures. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.

**ATTACHMENT(S):**

[Sanitary and Storm Repair Location Map.pdf](#)