

ITEM #: 31
DATE: 05-14-24
DEPT: W&PC

COUNCIL ACTION FORM

SUBJECT: LIQUID SODIUM HYPOCHLORITE PURCHASE FOR WATER TREATMENT PLANT AND POWER PLANT

BACKGROUND:

This contract is for the purchase of sodium hypochlorite, which is used for disinfection in the water treatment process at the Water Plant and treatment of cooling tower water at the Power Plant. The following bids were received for the purchase of sodium hypochlorite on May 8, 2024:

Bidder	FY 2024/25 Price per Gallon	Optional FY 2025/26 Price per Gallon
Hawkins, Inc., Roseville, MN	\$1.82	No Bid
Rowell Chemical Corp., Hinsdale, IL	\$1.88	\$1.95
DPC Industries, Inc., Bellevue, NE	\$2.13	\$2.23
ACCO Unlimited	\$3.48	No Bid

Staff is recommending an award for FY2024/25 to Hawkins Inc. with a unit price of \$1.82 per gallon, which is a 19.2% decrease compared to the current contract of \$2.27 per gallon. Actual usage of sodium hypochlorite will depend on water quality and consumption. The FY 2024/25 Water Plant operating budget estimates 65,000 gallons at \$2.48 per gallon for a total of \$161,200. The Power Plant budget includes \$42,000 for sodium hypochlorite.

Bidders were given the option to provide a bid for FY2025/26. Since Hawkins did not provide a bid for the optional second year, the City will bid for sodium hypochlorite needs for FY2025/26 at a later time.

ALTERNATIVES:

1. Award a contract for the purchase of sodium hypochlorite to Hawkins, Inc. of Roseville, MN at \$1.82 per gallon for FY 2024/25.
2. Determine that a different bid is in the best interests of the City and award a contract to that bidder.
3. Reject all bids and attempt to obtain the required supplies on an as-needed basis.

CITY MANAGER'S RECOMMENDED ACTION:

Liquid sodium hypochlorite is an essential treatment chemical, as it provides the final disinfectant barrier that keeps drinking water and cooling tower water safe from microbial contaminants. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.