

ITEM #: 26  
 DATE: 04-23-24  
 DEPT: PW

**COUNCIL ACTION FORM**

**SUBJECT: PUBLIC WORKS STREET SWEEPING CONTRACT RENEWAL**

**BACKGROUND:**

On March 16, 2021, a Request for Quotation (RFQ) was issued to 51 vendors. On March 30, 2021, one bid was received and evaluated by staff, concluding that the bid from Vincent All Seasons Enterprises of Nevada, Iowa was acceptable. **A contract was then awarded for an estimated 500 hours of street sweeping per fiscal year at a rate of \$94 per hour for the period of July 1, 2021 through June 30, 2022.** The contract also included **four optional 12-month renewal periods with a cost increase of 2.2% each fiscal year.** This contract renewal for Fiscal Year 2024/2025 represents year 4 of the possible 5-year contract for a cost of \$100.34 per hour. The estimated total value of each fiscal year is as shown below:

<u>Bidder</u>	<u>Contract Amount</u> <u>(7/1/21-6/30/22)</u>	<u>Contract Amount</u> <u>(7/1/22-6/30/23)</u>	<u>Contract Amount</u> <u>(7/1/23-6/30/24)</u>	<u>Contract Amount</u> <u>(7/1/24-6/30/25)</u>	<u>Contract Amount</u> <u>(7/1/25-6/30/26)</u>
Vincent All Seasons Ent.	\$47,000	\$48,034	\$49,091	\$50,171	\$51,275

**The approved operating budget for Fiscal Year 2024/2025 includes \$55,000 for street sweeping, which provides for the possibility of additional hours above the 500 hours estimated in the base contract.**

**ALTERNATIVES:**

1. Award the contract extension for FY 2024/25 street sweeping to Vincent All Seasons Enterprises, Nevada, Iowa in an amount not to exceed \$55,000. Actual costs billed will depend on the work hours required for street sweeping.
2. Reject this renewal and attempt to obtain these services on an as-needed basis.

**CITY MANAGER'S RECOMMENDED ACTION:**

This street sweeping contract is a renewal for the FY 2024/25 fiscal year. Contracting allows a greater area of coverage for street sweeping without the upfront capital costs for the City to purchase additional sweeping equipment. Street sweeping is a vital part of the City's street maintenance and stormwater programs, keeping debris from entering into the storm sewer system and causing potential backup and localized flooding. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.