

ITEM #: 1
DATE: 03-26-24
DEPT: AAMPO

TRANSPORTATION POLICY COMMITTEE ACTION FORM

SUBJECT: DRAFT FY 2025 TRANSPORTATION PLANNING WORK PROGRAM

BACKGROUND:

The Fiscal Year 2025 Transportation Planning Work Program (TPWP) (see Attachment A) is the regional work plan developed by the Ames Area Metropolitan Planning Organization (AAMPO) for the fiscal year beginning July 1, 2024, and ending June 30, 2025. The TPWP is a requirement of [23 CFR 450.308](#) for metropolitan planning organizations to develop a document identifying work proposed for the next one-year period by major activity and task. The document includes details to indicate who will perform the planning activity, the schedule for completing the activity, what products should result from each activity, funding for each activity, as well as a total program budget.

Each fiscal year, Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding is allocated by the Iowa Department of Transportation (DOT) to each of the Iowa MPOs for use in conducting the planning activities identified in the TPWP. The following table breaks down the FY 2025 funds the AAMPO will be allocated by funding source.

Source	Amount
FHWA PL Carryover	\$73,080
FTA 5305d Carryover	\$4,579
FHWA PL New	\$125,988
FTA 5305d New	\$47,389
FHWA STBG New	\$440,000
Comp. Streets Set-Aside New	\$3,260
Iowa DOT HSIP-SWAP	\$9,600
TOTAL:	\$703,896

Starting on page 12, the FY 2025 TPWP organizes the anticipated planning activities to be performed by the AAMPO into 8 work elements. These elements are:

1. Administration
2. Transportation Improvement Program (TIP)
3. Transit Planning
4. Comprehensive Planning
5. Complete Streets
6. Long-Range Transportation Planning
 - a. Long-Range Planning
 - b. Metropolitan Transportation Plan (MTP) Consultant
 - c. SS4A Comprehensive Safety Action Plan Consultant
 - d. Modeling Software Procurement
7. Transportation Data
 - a. Data Management
 - b. Data Procurement

8. Special Studies

- a. TSMO/Regional ITS Architecture Document Consultant
- b. E Lincoln Way (Duff Ave – S Skunk River) Study Consultant

Page 28 of the FY 2025 TPWP shows a comprehensive budget table which details the budgeted amount allocated to each of the eight work elements and their sub-activities. **The AAMPO has budgeted a total of \$934,260 in FY 2025, \$677,660 of which will come from the aforementioned \$703,896 in federal and state funding. The remaining funds will come from local match (and Safe Streets and Roads for All (SS4A) grant program funding in the case of the Comprehensive Safety Action Plan).** There is a total of \$26,236 in budgeted unobligated federal funds, which can be used as carryover in a future fiscal year. The budget and unobligated amount conform with the MPO/RPA Carryover Policy described in Appendix E of the TPWP.

The Transportation Technical Committee reviewed and unanimously recommended approval of the Draft FY 2025 TPWP. The next step in the approval process after review and approval by the Transportation Policy Committee will be a review of the draft by the Iowa DOT and federal partners, who will provide comments back to the AAMPO by May 1, 2024. **A public comment period will also occur from March 27, 2024, to April 30, 2024. This will include a public input session on April 1, 2024. After all comments received from the Iowa DOT, federal partners, and the public are incorporated into the final document, a public hearing on final approval of the Final FY 2025 TPWP will occur on May 28, 2024. The final document is due to the Iowa DOT and federal partners by June 1, 2024.** Once fully approved, the FY 2025 Transportation Planning Work Program will be effective from July 1, 2024, through June 30, 2025. All MPO planning activities and processes conducted during this time must conform with the work program.

ALTERNATIVES:

1. Approve the Draft FY 2025 Transportation Planning Work Program and set May 28, 2024, as the date of public hearing.
2. Modify the Draft FY 2025 Transportation Planning Work Program and set May 28, 2024, as the date of public hearing.

MPO DIRECTOR'S RECOMMENDED ACTION:

The Transportation Technical Committee has reviewed the Draft FY 2025 Transportation Planning Work Program and unanimously recommends approval. This establishes the work to be performed over the next fiscal year, including a good portion of the Metropolitan Transportation Plan update. **Therefore, it is the recommendation of the MPO Executive Director that the Transportation Policy Committee adopt Alternative No. 1, as noted above.**

ATTACHMENT(S):

[Attachment A - Draft FY 2025 TPWP.pdf](#)