ITEM #: 30

DATE: 01-23-24

DEPT: TRANSIT

COUNCIL ACTION FORM

SUBJECT: AWARD OF CONTRACT FOR CYRIDE SECURITY SYSTEM UPGRADE PHASE II

BACKGROUND:

At the meeting on November 28, 2023, Council approved releasing plans and specifications for the second phase of CyRide's security update project. On November 29, 2023, CyRide, in coordination with the Purchasing Department, released Invitation to Bid (ITB) #2024-079. The plans and specifications called for improvements in facility visibility, intrusion detection, and expansion of electronic access controls. The design also integrates with the security system recently deployed at City Hall, which will reduce costs, allow centralized system maintenance, and increase security coordination between CyRide and other departments.

CyRide has \$200,000 of local funding programmed into the FY 2024 Capital Improvements Plan for Security System Upgrade Phase II.

The cost estimate for this project was \$225,280. To ensure the project could be accomplished within budget, CyRide released a base bid with four alternates. The base bid and alternates are summarized below.

Base Bid

- o Equip all facility doors (person and overhead) with position switches (open/closed status).
- o Install 21 new surveillance cameras inside and outside the facility.
- o Align the security system software and servers with the City Hall security system.

Alternate #1

o Add five additional cameras in the administration building.

Alternate #2

o Add five additional cameras throughout the maintenance shop and exterior of the building.

• Alternate #3

o Add four additional cameras in the northwest bus storage area of the garage.

Alternate #4

o Equip five doors with electronic access control equipment.

Bids were due on January 10, 2023. A single bid from Commonwealth Electric of the Midwest of Des Moines, Iowa, was received. The bid response is detailed below.

Bidder	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4
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Commonwealth Electric of the	\$138,930	\$7,695	\$13,282	\$7,986	\$11,468
Midwest					

After evaluating the bidder's proposal with CyRide's on-call Architecture and Engineering firm, ASK Studios, it was determined to be fair and reasonable, and the bidder has demonstrated a good understanding of the project's scope of work. CyRide is recommending accepting the base bid and all bid alternates. With the total cost less than the established budget, the full project could be awarded and maintain a project contingency fund of over 10%.

The Transit Board approved awarding the base bid plus alternates #1, #2, #3 and #4 to Commonwealth Electric of the Midwest at its meeting on January 18, 2024.

ALTERNATIVES:

- 1. Approve final plans and specifications and award of contract for the Security System Upgrade Phase II project to Commonwealth Electric of the Midwest of Des Moines, Iowa, for the base bid plus bid alternates #1, #2, #3, and #4, for a total cost of \$179,361.
- 2. Do not approve the award of contract and direct staff to proceed according to City Council priorities.

CITY MANAGER'S RECOMMENDED ACTION:

Implementing the Security System Upgrade Phase II project with all bid alternatives will help CyRide move forward with its goal of improving security in the facility. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

ATTACHMENT(S):

2024-079 CyRide Security System Upgrade Phase II bid tab.pdf 18011 CyRide Security System Upgrade Phase II - Bid No. 2024-079.pdf