

ITEM #: 11
DATE: 09-12-23
DEPT: Admin

COUNCIL ACTION FORM

SUBJECT: **PARKING REQUEST FROM MUCKY DUCK PUB**

BACKGROUND:

Mucky Duck Pub (3100 S. Duff Avenue) is planning to host a celebration of the Pub's 10th Anniversary on Saturday, September 16 from 3:00 p.m. to 10:00 p.m. This event will include an outdoor alcohol service area in the establishment's parking lot with food and music.

In order to facilitate this event, Mucky Duck Pub is requesting an expansion of the existing outdoor service area and suspension of parking regulations along the south side Crystal Street from 110 Crystal Street to Opal Drive from 2:00 p.m. to 11:00 p.m. **The suspension of parking regulations along Crystal Street will allow the Pub's patrons to use that area for parking, since the existing parking lot would be dedicated to the expanded outdoor service area.**

Mucky Duck Pub already possesses an alcoholic beverage control license, and an outdoor service privilege for its patio. Both Police and Fire staff have reviewed the emergency action plan prepared by the applicant. Organizers will obtain a noise permit from the Police Department.

ALTERNATIVES:

1. Approve the requests to expand the existing outdoor service area and suspend parking regulations to allow parking along the south side of Crystal Street from 110 Crystal Street to Opal Drive from 2:00 p.m. to 11:00 p.m. on September 16.
2. Do not approve the request to expand the existing outdoor service area and to suspend parking regulations.

CITY MANAGER'S RECOMMENDED ACTION:

The applicant for this event already has the appropriate licensing for the event. The requester also has a history of hosting similar activities in the proposed space and meeting the safety expectations of the Police and Fire Department. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.



SPECIAL EVENT APPLICATION

Applications received less than thirty (30) days before the event may not be processed by the City in time for the event and will automatically be denied. Each application is viewed as a new event regardless of previous occasions.

Event Name Mucky Duck's Ten Year Anniversary Party

Location/Address 3100 S Duff Avenue, Ames, IA 50010

Region (Select one or more)

- Ames Main Street (Downtown)
- Campustown District
- Iowa State University Property
- City Parks
- Other (please explain)

Please note that events occurring in the Downtown, Campustown, in City parks, or on ISU property require prior approvals. A letter of support will be required from CAA if the event occurs in Campustown or from Ames Main Street if the event occurs in Downtown. Please contact the appropriate office well in advance:

Downtown - Ames Main Street: (515) 232-2310
 Campustown Action Association: (515) 232-2310
 ISU - Events Authorization Committee: (515) 294-1437

director@amesdowntown.org
 sarahd@ameschamber.com
 eventauthorization@iastate.edu

TIMELINE

Setup	Date 9/16/2023	Time 6:00 am	<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> R <input type="checkbox"/> F <input checked="" type="checkbox"/> Sa <input type="checkbox"/> Su
Event Starts	Date 9/16/2023	Time 4:00 pm	<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> R <input type="checkbox"/> F <input checked="" type="checkbox"/> Sa <input type="checkbox"/> Su

Detailed Description of Event Activities (written overview of event and what's going to happen)

Our annual anniversary party will be special this year as it's our 10th. We would like to put on a bigger and better show than in previous years. We would like to have outside food, multiple bands playing, games for kids and adults, outside bar and guest breweries serving samples.

Event Ends	Date 9/16/2023	Time 11:00 pm	<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> R <input type="checkbox"/> F <input checked="" type="checkbox"/> Sa <input type="checkbox"/> Su
Teardown Complete	Date 9/17/2023	Time 5:00 pm	<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> R <input type="checkbox"/> F <input type="checkbox"/> Sa <input checked="" type="checkbox"/> Su

Event Category

- Athletic/Recreation
- Exhibits/Misc.
- Festival/Celebration
- Parade/Procession/March
- Concert/Performance
- Farmer/Outdoor Market
- Other (please explain)

Rain Date N/A Rain Location N/A

Yes No

Is this an annual event? If yes, how many years? 10

For Office Use Only

Documents Received

- Date: _____
- Completed Application
 - Fireworks Application (\$25 fee)
 - Insurance Certificate
 - Public Safety & Event Management Plan
 - Site Plan/Route Map (\$25 fee) (Road Race)
 - Vendor List (\$50 fee/each)
 - Parking fees

Special Events Meeting

Date _____

Time _____

Room _____

Documents Sent:

- Alcohol License ABD
- Fireworks Permit
- Road Race Permit
- TOP
- Vending Permit
- Other _____

Departments Included

- City Manager: Brian Phillips and Tasheik Kerr
- CyRide: Jenny Bethurem or Rob Holm or Kevin Gries
- Electric: Mark Imhoff
- Fire: Jason Ziph or Rich Higgins
- Parks & Rec: Craig Kaufman or Joshua Thompson
- Public Works: Brad Becker or Dave Cole
- Police: Tom Shelton or Mike Arkovich
- Water: Heidi Petersen
- Risk Management: Bill Walton

CAA: Sarah Dvorsky
 AMS: Sarah Dvorsky
 ISU: Events
 Authorization Committee

City Council Meeting

Date _____

Added to Agenda with CAF

Approved Y N

Reminder Date _____

CONTACTS

Sponsor/Applicant Name Marcus Johnson

Address 3100 S Duff Avenue

City Ames

State IA

Zip Code 50010

Daytime Phone 515-598-5127

Cell Phone 515-450-0566

E-mail marcusj@amesbritishfoods.com

Alternate Contact Name Jessica Paul

Daytime Phone 515-598-5127

Cell Phone

E-mail jmp2845@gmail.com

ATTENDANCE

Anticipated Daily Attendance 250

Yes No

Is this event open to the public?

Is your event being held in conjunction with another event (e.g. *Farmers' Market, 4th of July, etc.*)? If yes, please list:

ORGANIZATION STATUS/PROCEEDS

For-Profit

Bona Fide Tax Exempt

Nonprofit

Yes No

Are patron admission, entry, or participant fees required? If yes, please describe and provide amounts:

Are vendor or other fees required? If yes, please provide amounts:

Percentage of net proceeds going towards fundraising %

Percentage of net proceeds going towards for-profit entity %

SECURITY

Ames Police Department 24 hour non-emergency phone number: 515-239-5133

Please complete the course at <https://www.crowdmanagers.com/training> for crowd management training.

Yes No

Have you hired a professional security company to develop and manage your event's security plan? If yes, please fill out the following information:

Security Organization Pending

Address

City

State

Zip

Phone

Email