

ITEM #: 10
DATE: 08-22-23
DEPT: Admin.

COUNCIL ACTION FORM

SUBJECT: ACCEPTANCE OF KHOI FM ARTS CAPITAL GRANT PROJECT

BACKGROUND:

On March 8, 2022, the City Council approved a contract with KHOI FM Community Radio for the Arts Capital Grant Program. This program is open to individuals, non-profits, or businesses that propose projects that create, renovate, or improve a space for arts or artists (e.g., performance space, exhibition space, classrooms, demonstration space, studio space, etc.). **The contract with KHOI FM, in the amount of \$3,314, is to outfit a studio space as a performance and teaching space at 622 Douglas Avenue.**

KHOI FM has purchased all the necessary equipment to complete the scope of the grant and is now requesting payment and closeout of the grant. **The required documentation of the completed improvements has been received, along with the required reimbursement request.**

ALTERNATIVES:

1. Authorize final payment in the amount of \$3,314 to KHOI FM, and approve closeout of the KHOI FM Art Capital Grant.
2. Refer this item back to staff for further information.

CITY MANAGER'S RECOMMENDED ACTION:

KHOI FM has completed the project described in its Arts Capital Grant, and all required documentation has been submitted. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.