

ITEM #: 29  
 DATE: 02-14-23  
 DEPT: P&R/FLEET

**COUNCIL ACTION FORM**

**SUBJECT: FIBER, SECURITY, AND SOUND PROJECT FOR THE STEVEN L. SCHAIKER PLAZA**

**BACKGROUND:**

As part of the Steven L. Schainker Plaza, the City was responsible, through a separate agreement, for the installation of fiber from City Hall to the Plaza building, security cameras and access control, and a sound system. The contractor is responsible for running the conduit and preparing the doors for these installations.

An invitation to bid was issued that included a base bid for the fiber and the security cameras. The cameras were required to have coverage of all sides of the building and views of the ice loop and aquatic features. The cameras were also required to be compatible with the City’s overall camera system.

Three alternatives were bid in addition to the base bid. The first was for access control on all the doors. The access control will allow for scheduling of the bathrooms and will be integrated into the City Hall and Fire Station systems. The second alternative was for the installation of a sound system. This will allow staff at the building to play music and make announcements if needed. The third alternative was for the addition of an access control card reader for the garage door.

On January 24, 2023, bids were received as follows:

<b>Bidder</b>	<b>Base Bid: Fiber Install</b>	<b>Base Bid: Camera Install</b>	<b>Alternate 1: Access Control Install</b>	<b>Alternate 2: Sound System Install</b>	<b>Alternate 3: Garage Access Control</b>
Communication Innovators	\$18,182.00	\$8,250.00	\$10,538.00	\$14,726.00	\$2,720.00
EmbarkIT	\$24,648.26	\$9,405.68	\$13,985.74	\$9,149.13	No Bid

After discussions with City staff, it was decided that the alternative for the garage door access control was not needed, but that the other two alternatives were acceptable. Therefore, Communication Innovators is the low bidder in the total amount of \$51,696. Funding for this project will come from the Furnishings, Fixtures, and Equipment budget for the Plaza project, which contains \$210,000. The remaining funds will be used for outdoor furniture and other items. The following table shows the complete Plaza financials.

Description	Funding	Expenses
2021/22 GO Bonds	700,000	
2021/22 General Fund	1,484,624	
2022/23 GO Bonds	700,000	
2020/21 Local Option Sales Tax	200,000	
2020/21 Council Priorities Fund	1,000,000	
American Rescue Plan	450,497	
2021/22 Council Priorities Fund	739,579	
Engineering & Design		377,250.00
Geotechnical/Survey		12,800.00
3rd Party Testing Estimate		36,000.00
FF&E Remaining		158,304.00
<b>Fiber, Security and Sound Project</b>		<b>51,696.00</b>
Remaining Contingency		154,663.61
Construction Contract		4,633,000.00
Change Order #1		(159,000.00)
Change Order #2		3,002.60
Change Order #3		6,983.79
<b>TOTALS</b>	<b><u>5,274,700</u></b>	<b><u>5,274,700.00</u></b>

**ALTERNATIVES:**

1. Award a contract to Communication Innovators in the amount of \$51,696 for the base bid components plus Bid Alternate #1 and Bid Alternate #2.
2. Award the contract to the other bidder.
3. Do not approve this project.

**CITY MANAGER'S RECOMMENDED ACTION:**

By awarding this bid the City will have internet access to the building, increased security, and a sound system for patrons. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.