

ITEM#: 21  
 DATE: 02-14-23  
 DEPT: Transit

**COUNCIL ACTION FORM**

**SUBJECT: CYRIDE 2023 HVAC IMPROVEMENT PLANS AND SPECIFICATIONS**

**BACKGROUND:**

At the November 8, 2022, meeting, Council approved project plans and specifications for the 2023 HVAC Improvements Project. In coordination with the Purchasing Division, the project was released for bid on November 9, 2022, with bids due on December 14, 2022. **No bids were received in response to the invitation for bid.** The City Council accepted the report of no bids and directed staff to prepare to rebid the project. To move forward with this project, Council will need to approve plans and specifications for the 2023 HVAC Improvements Project.

In September 2021, CyRide received \$331,548 in Iowa DOT Public Transit Infrastructure Grant (PTIG) funding to replace obsolete heating, ventilation, and air conditioning (HVAC) equipment in the facility. The total budget for the project is \$414,435 and is programmed into the Capital Improvements Plan. The equipment being funded serves the maintenance body repair bay, paint booth, and tire repair area and has been identified in CyRide's Transit Asset Management (TAM) plan as needing replacement. The project would replace existing units with more efficient equipment and update the existing vehicle exhaust system. In addition, newer equipment would allow these areas to be incorporated into the existing HVAC controls and provide a healthier work environment through improved air exchanges.

The cost estimate from the architectural and engineering consultant is \$452,770, including a 15% contingency fund, which is higher than the available PTIG funding. To meet the anticipated budget shortfall, the Transit Board approved using the remaining funds from the 2022 HVAC Improvement Project.

The following budget is being proposed for this project:

<b>Funds Available</b>	<b>Dollars</b>
State PTIG Funds	\$ 331,548
Local Grant Match	\$ 82,887
<b>Total Grant Funds Available</b>	<b>\$ 414,435</b>
Carryover from the 2022 HVAC Improvement Project	\$ 38,335
<b>Total Project Budget</b>	<b>\$ 452,770</b>

The Transit Board approved the plans and specifications at its January 26, 2023, meeting. If Council approves the plans and specifications, CyRide and the Purchasing Division are

planning a bid letting date of February 15, 2023, with bids due on March 15, 2023. Bid results will be reported at the March 21, 2023, Council meeting.

**ALTERNATIVES:**

1. Approve plans and specifications for the 2023 HVAC Improvements Project as presented and set March 15, 2023 as the bid due date and March 21, 2023 as the date of report of bids.
2. Direct staff to work with the A&E consultant to modify the project plans and specifications to meet City Council priorities.

**CITY MANAGER'S RECOMMENDED ACTION:**

Approving the plans and specifications would allow CyRide to replace obsolete equipment with modern, energy-efficient alternatives and improve our employees' working environment. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.