

ITEM#: 27
DATE: 01-10-23
DEPT: Transit

COUNCIL ACTION FORM

SUBJECT: REPORT OF BIDS FOR CYRIDE 2023 HVAC IMPROVEMENTS PROJECT

BACKGROUND:

On November 8, 2022, CyRide, in coordination with the Purchasing Division, released the 2023 HVAC Improvements Project. Plans and specifications called for replacing obsolete heating, ventilation, and air conditioning (HVAC) equipment for the area of the CyRide facility that serves the paint booth, body bay, and tire area, along with replacing the vehicle exhaust system in the body bay. There was also a single alternate to incorporate the new equipment into the facility's existing control software.

The following budget was established for this project:

Funds Available	Dollars
State PTIG Funds	\$331,548
Local Grant Match	\$82,887
Total Grant Funds Available	\$414,435
Carry Over from the 2022 HVAC Improvement Project	\$38,335
Total Project Budget	\$452,770

Bids were due on December 14, 2022. **No bids were received in response to the invitation to bid.** CyRide staff contacted potential bidders and the on-call Architecture and Engineering (A&E) firm to determine why there were no responses to the invitation to bid. Following those discussions, staff believes there was a timing problem due to the significant number of other projects that prospective contractors were pursuing. The A&E firm has agreed to work with potential bidders to help highlight this project if were released for bid in the future.

The Transit Board directed staff at their meeting on December 21, 2022, to prepare to rebid the project. Re-issuing the project would allow contractors another opportunity to bid without requiring changes to the overall project budget.

ALTERNATIVES:

1. Accept the report of no bids and direct staff to prepare to rebid the project.
2. Accept the report of no bids and do not pursue the project.

CITY MANAGER'S RECOMMENDED ACTION:

Accepting the report of no bids and preparing to rebid the project allows staff to proceed with the Transit Board's directive, permitting the replacement of obsolete equipment that would improve the working environment for employees. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.