

COUNCIL ACTION FORM

SUBJECT: APPROVAL OF PURCHASE OF A CARGO VAN FOR THE MID-IOWA COMMUNITY ACTION AGENCY (MICA) IN CONJUNCTION WITH THE CARES ROUND 2 GRANT WITH THE IOWA ECONOMIC DEVELOPMENT AGENCY (IEDA)

BACKGROUND:

As part of the Coronavirus Pandemic (COVID-19) Relief and Recovery funding, in May 2020, the U.S. Department of Housing and Urban Development (HUD) stated that the State of Iowa would receive an additional allocation (Round 2) of CDBG-CV funds in the amount of \$9,506,040. **Based on a formula using the data from the 2018 American Community Survey (ACS), IDED notified the City of Ames that it would be eligible to receive \$604,386 of these funds.**

At its June 14, 2022 meeting, City Council directed staff to proceed with the submittal of a Round 2 CV-CARES (COVID-19) grant application in the amount of \$604,386 to the Iowa Economic Development Authority (IEDA) on behalf of the following agencies: University Child Care (UCC)-ISU, Ames Community Preschool Center (ACPC), and the Mid-Iowa Community Action Agency (MICA).

On July 20, 2022, IEDA notified the City that we have been awarded the 2021 Community Development Block Grant (CDBG-CV) funds in full amount of \$604,386. Subsequently, sub-grant agreements were signed with each agency based on their application requests and the grant budget.

The Mid-Iowa Community Action Agency (MICA), application request of \$60,000 was approved for the procurement of a mini cargo van, that would allow them to deliver food and other essential supplies to low-income households affected by the pandemic and/or any future pandemics. The ownership of the van will be transferred to MICA, they will be responsible for the ongoing maintenance of the vehicle.

Bids were received on December 6, 2022 from authorized dealers as follows:

Bidder	Make	Model	Year	Condition	Bid
Stew Hansen of Des Moines, IA	RAM	ProMaster 2500	2023	New	\$52,920

Stiver's Ford of Waukee, IA	Ford	Transit 250	2021	Used	\$48,998
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Bids were evaluated using a calculator for a vehicle's value based on bid price, lead time, mileage, model year, size, condition, and applicable features. Although the base bid for the used van from Stivers is lower, the bid evaluation determined the 2023 RAM ProMaster 2500 van from Stew Hansen for \$52,920 has the greatest value for the price, meets the City's specification, and is acceptable. Funding for this purchase will come from the CARES -Round 2 grant from IEDA.

ALTERNATIVES:

1. Approve and award this contract to Stew Hansen Dodge, Des Moines, IA for one 2023 RAM ProMaster 2500 Cargo Van for \$52,920, on behalf of MICA in conjunction with the City's CARES-Round Grant Award.
2. Approve and award this contract to Stivers Ford, Waukee, IA for one 2021 Ford Transit 250 Cargo Van for \$48,998, on behalf of MICA in conjunction with the City's CARES-Round Grant Award.
3. Reject award of bid.

CITY MANAGER'S RECOMMENDED ACTION:

The Housing Division staff, MICA, and Fleet Director are confident the purchase of the 2023 RAM 2500 Cargo Van from Stew Hansen Dodge will provide the recipient with exceptional service at the best price. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.