

**COUNCIL ACTION FORM**

**SUBJECT: AWARD CONTRACT FOR PARKS AND RECREATION  
ADMINISTRATION BUILDING SIDING REPLACEMENT PROJECT**

**BACKGROUND:**

This project is to replace the siding on the Parks and Recreation Administration Building, 1500 Gateway Hills Park Dr. The current board and batten siding has been on the building since the City purchased it from Iowa State University in 1979. Over the past few years, staff has noticed portions of the siding deteriorating, thus affecting the appearance and energy efficiency of the building. There is \$50,000 allocated in the FY 2019/20 CIP to replace the siding. Staff researched siding options and determined to spec foam-backed vinyl siding for this project. Staff estimated the actual cost for the project to be approximately \$35,000.

This project was initially sent out for bid in January 2022. Because it is not a public improvement project and it was initially anticipated to cost less than \$50,000, staff was not required to take the plans and specifications or the bids to the City Council. Staff received only one bid in the amount of \$58,940 even though multiple contractors expressed interest in the project. Since there was only one bid and it exceeded the funding allocated for this project, staff rejected the bid and decided to rebid at a later time.

Prior to putting this project out to bid for a second time in September 2022, staff contacted multiple contractors to gauge interest in the project. Based on the feedback, staff was hopeful for multiple bids. however, only one bid was again received, which is shown below:

<b>Contractor</b>	<b>Bid Amount</b>
TMJ Construction Services, Ames, Iowa	\$57,762.39

**Since the bid amount is over the funding budgeted for the project, staff recommends using a portion of the approximately \$56,000 remaining from the completed Ada Hayden Heritage Park Wetland Dredging project in order to complete the project.**

**ALTERNATIVES:**

1. City Council can:
  - a. Approve reallocating funding in the amount of \$7,763 from the Ada Hayden Heritage Park Wetland Dredging Project.
  - b. Accept report of bids and award a contract to TMJ Construction Services, Ames, Iowa for the Parks and Recreation Administration Building Siding Replacement Project in the amount of \$57,762.39.
2. Accept the report of bids for the Parks and Recreation Administration Building Siding Replacement Project, but do not award a contract at this time.
3. Reject the bid and do not pursue the project.

**CITY MANAGER'S RECOMMENDED ACTION:**

The Parks and Recreation Administration Building is utilized for staff offices and Parks and Recreation programs. The siding is in poor condition and needs to be replaced. It is important to have a building that residents and staff can be comfortable utilizing on a daily basis. This project assists with ensuring those goals are realized.

Therefore, it is the recommendation of the City Manager that the City Council approve Alternative #1 as stated above.