

COUNCIL ACTION FORM

SUBJECT: CHANGE ORDER NO. 1 – CONDUIT REPLACEMENT AT SOUTHDALE AND OLD ORCHARD TRAILER PARK FOR ELECTRIC SERVICES

BACKGROUND:

On May 10, 2022, the City Council awarded a contract to Communication Data Link LLC, Grimes, Iowa, for the replacement of approximately 3,600 feet of electrical conduits in the Southdale neighborhood and the Old Orchard Trailer Park in the amount of \$76,640.

As part of the standard procedure for this type of work, the contractor is required by Iowa law to expose and visually identify buried utility lines to avoid damage to said lines. Records for the private water service line locations in the Old Orchard Trailer Park do not exist. Therefore, additional time and expense was required by the contractor to locate and identify these water service lines.

Change Order No. 1 is the balancing change order which reflects the actual measured quantities used to complete the work, resulting in a net increase of \$29,090.

Funding for this change will be paid from the Underground System Improvements program in the Electric Utility operating budget. The budgeted amount in this program for FY 2022/23 is \$625,000.

\$ 76,640	Original Contract Amount
+ \$ 29,090	<u>Change Order No. 1 (This Action)</u>
\$105,730	Final Contract Amount

ALTERNATIVES:

1. Approve Change Order No. 1 with Communication Data Link LLC, Grimes, IA, in the amount of \$29,090.00.
2. Do not approve contract Change Order No. 1.

CITY MANAGER'S RECOMMENDED ACTION:

The additional excavation to expose and visually identify the buried private water service lines in the Old Orchard Trailer Park were necessary to avoid damage to private utility lines. This work resulted in increased expenses, which now must be approved through a change order to the contract.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.