

**COUNCIL ACTION FORM**

**SUBJECT: POWER PLANT BOILER MAINTENANCE SERVICES CONTRACT**

**BACKGROUND:**

This contract consists of a variety of boiler and pressure vessel maintenance, including structural steel and pressure vessel repair, at the City's Power Plant. This consists of emergency service, as well as regularly planned repairs and services during scheduled outages. The repair of the equipment in the Power Plant requires professional trade crafts such as boilermakers, laborers, and millwrights.

The Power Plant has traditionally bid boiler maintenance services and held a contract throughout each year in order to perform regularly planned repairs and services during scheduled outages as well as have a skilled and certified contractor ready to respond to any emergency situations.

This bid is for these repair and maintenance services to be performed during the 2022/23 fiscal year. The bid documents include the option of up to four one-year renewals. Any renewal would require approval by City Council.

Invoices will be based on contract rates for time and materials for services actually received. The FY 22/23 budget includes \$325,000 for these services. The bidding documents call for a contract not to exceed that amount.

**ALTERNATIVES:**

1. Approve preliminary plans and specifications for the Power Plant Maintenance Services Contract, and set July 13, 2022 as the due date for bids and July 26, 2022 as the date of public hearing and award of contract.
2. Do not pursue an annual contract for these services, and attempt instead to procure these services as needs arise.

**CITY MANAGER'S RECOMMENDED ACTION:**

This work is necessary to ensure that a qualified contractor will respond to both scheduled and emergency needs for Power Plant boiler repair and will also control costs by having established billing rates. Funds will be expended only as work is required and in accordance with approved invoices.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.