

**COUNCIL ACTION FORM**

**SUBJECT: ELECTRIC SERVICES CONDUIT REPLACEMENT AT SOUTHDALE AND OLD ORCHARD TRAILER PARK**

**BACKGROUND:**

The direct-buried electric lines in the Southdale area and Old Orchard Trailer Park are approaching the end of their expected service life. A contractor will be hired to install new conduits between pad mount transformers to allow for the replacement of these buried electric lines by Electric Services' crews, with new conductors pulled into the conduit.

The scope of work consists of a contractor furnishing all equipment, tools, labor, and materials not supplied by Electric Services for excavating, trenching, directional-boring and backfilling for installation of conduits, ground sleeves, box pads, vaults, handholes, and other appurtenances. The work also includes the necessary clearing, sheeting and shoring, boring and jacking, dewatering, pipe embedment, and other appurtenant work.

Bid documents were distributed to 181 vendors. The Invitation to Bid was advertised on the AmesBids. On April 25, 2022, one bid was received.

| BIDDER                                | COST     |
|---------------------------------------|----------|
| Communication Data Link, Grimes, Iowa | \$76,640 |

**The Electrical Engineer has reviewed the bid and is satisfied that the low bidder, Communication Data Link, can successfully perform the work. This company has successfully provided similar services under prior contracts with Electric Services. The approved FY 2021/22 operating budget for outside services includes \$300,000.**

**ALTERNATIVES:**

- 1) Award a contract to Communication Data Link, Grimes, Iowa, in the amount of \$76,640.
- 2) Reject the bid and attempt to rebid this service.

**CITY MANAGER'S RECOMMENDED ACTION:**

This project is necessary to prevent service interruptions to Electric Services' customers due to buried electric line failures.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.