

COUNCIL ACTION FORM

SUBJECT: CONTRACT EXTENSION FOR RIGHT OF WAY TREE TRIMMING & REMOVAL PROGRAM

BACKGROUND:

The Parks and Recreation Department requires various tree trimming, removal, and stump grinding to be completed annually by a contractor in the right of way. On May 28, 2019, City Council awarded a contract to Pitts Lawn & Tree Service for the Right-of-Way Tree Trimming & Removal Program for the period of July 1, 2019 through June 30, 2020. This contract also includes four optional renewal periods.

The period from July 1, 2022, through June 30, 2023, is the third of four optional renewal periods. Pitts Lawn & Tree Service indicated a 3% price increase for each renewal period and the prices for the upcoming period are shown below:

Successful Bidder:	Bid Amount Per Crew Hour	Stump Grinding Cost Per Inch of Stump Diameter
Pitts Lawn & Tree Service, Huxley, IA	\$54.10	\$3.12

The amount of this contract is to not exceed \$85,000. The FY 2022/23 budget includes \$120,000 for this work.

ALTERNATIVES:

1. Award the contract renewal for the FY 2022/23 Tree Trimming & Removal Program to Pitts Lawn & Tree Service, Huxley, IA, in an amount not to exceed \$85,000.
2. Do not award the contract renewal and attempt to purchase tree trimming on an as-needed basis.
3. Do not award the contract renewal and direct staff to solicit bids for FY 2022/23 Tree Trimming & Removal Program.

CITY MANAGER'S RECOMMENDED ACTION:

The approved FY 2022/23 operating budget for the Parks and Recreation Department includes \$120,000 for tree trimming and removal. The estimated cost of this contract is \$85,000. Staff has been pleased with the work Pitts Lawn and Tree Service has provided to the City specifically over the last three fiscal years.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.