

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO MODIFY FY 2021/22 ASSET ALLOCATION TO CHILDSERVE**

**BACKGROUND:**

ChildServe has submitted a request to the City to modify its FY 2021/22 ASSET allocation by transferring \$6,000 from the Daycare – Infant program to Daycare – Children (2 – 5 year old) program. ChildServe has exhausted its allocation of funds for the Daycare – Children program due to higher than anticipated utilization of that program. City funds allocated to the Daycare – Infant program have not been drawn down at all due to lower than anticipated utilization.

The revised allocations appear in the table below.

<b>Service</b>	<b>Original Allocation</b>	<b>Change</b>	<b>Revised Allocation</b>
Daycare – Infant	\$ 6,000	- \$6,000	\$ 0
Daycare – Children	15,000	+ 6,000	21,000
<b>TOTAL</b>	<b>\$21,000</b>	<b>\$ 0</b>	<b>\$21,000</b>

If the request to transfer funds to the Children program is approved, the unit rates of both programs will remain unchanged. The number of units purchased will increase for the Children program and none will be provided for the Infant program since that allocation would be transferred in its entirety to the Children program. ChildServe will be able to draw down Children units already provided during this fiscal year but which have not been paid because City funds have been exhausted in the Children program since January 2022.

ChildServe has made similar requests to transfer City funds in the past. This type of request is not unusual as the number of families with children requiring financial assistance fluctuates.

**ALTERNATIVES:**

1. Approve the request to modify the City’s FY 2021/22 ASSET contract with ChildServe by transferring \$6,000 from Daycare – Infant to Daycare – Children.
2. Do not approve the request.

**CITY MANAGER’S RECOMMENDED ACTION:**

ChildServe submits its budget to ASSET based on estimates of the number of children needing assistance. Due to an increased demand for Daycare – Children this fiscal year, ChildServe is requesting that funds be transferred from the Infant program to the Children program.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.



March 15, 2022

City Managers Office  
515 Clark Avenue  
Ames, Iowa 50010

To whom this may concern:

I am writing to request a change in the allocation for ASSET funds approved for day care services. City funds have been used as follows from July 2021 through January 2022.

Service	\$Approved	\$ Spent	\$Balance
Dary Care-Infant	\$6,000.00	\$0	\$6,000
Day Care-children	\$15,000.00	\$15,000.00`	\$0

We have experienced higher than anticipated utilization for children 2-5 years of age and lower than anticipated for infants 0-24 months of age. As a result I am requesting that \$6,000.00 be reallocated from Day Care-Infant to Day Care-Children to assure that funds are available through the end of the fiscal year for the children using the city ASSET funds. This does not change the total amount of funds requested and approved. We will have expended the funds approved for Day Care Children from the other ASSET funding agencies by the end of the year.

We currently continue to serve 4 Day Care-Children who will need funding from February through June 2022. All of these children reside in Story County.

Thank you for your consideration of this request.

Sincerely,

Rachelle Flory  
Ames Program Manager