

COUNCIL ACTION FORM

SUBJECT: **AWARD CONTRACT FOR CABLE AND WIRE FOR ELECTRIC SERVICES DEPARTMENT**

BACKGROUND:

This bid is for the purchase of 6,000 feet of 500 KCMIL copper cable and copper wire to replenish inventory for the Electric Services Department. Cable of this type is kept on hand in order to ensure availability for the needs of the department. Typically, this cable is used to provide service for commercial and residential applications and is necessary to meet the anticipated needs of the Electric Services Department for new construction and maintenance projects.

This cable and wire are standard Electric Services Department inventory items. Inventory items are purchased from an Electric Department inventory asset account and charged to the appropriate operations accounts as the materials are taken out of inventory and put into the various work orders.

On February 2, 2022, a Request for Quotation was issued to 127 vendors. The RFQ was advertised on the AmesBids. On February 9, 2022, one bid was received as shown below:

| BIDDER | TOTAL COST |
|------------------------------------|-------------------|
| WESCO Distribution, Des Moines, IA | \$116,180.60 |

***Price inclusive of 6% State of Iowa Sales Taxes Plus 1% Local Tax**

Staff reviewed the bid and concluded that the apparent low bid in the amount of \$116,180.60 (inclusive of Iowa sales tax) submitted by WESCO Distribution, is acceptable.

ALTERNATIVES:

1. Award a contract to Wesco Distribution, Des Moines, IA., for the purchase of Electric Services cable and wire in accordance with bid in the amount of \$116,180.60 (inclusive of Iowa sales tax).
2. Reject all bids and attempt to purchase copper cable and wire on an as needed basis.

CITY MANAGER'S RECOMMENDED ACTION:

It is important to purchase copper cable and wire at the lowest possible cost with minimal risk to the City. It is also imperative to have cable available to meet department's needs for commercial and residential applications.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.