

ITEM#: 22
DATE: 02-08-22

COUNCIL ACTION FORM

SUBJECT: CYRIDE 2020 HVAC PROJECT COMPLETION

BACKGROUND:

The CyRide 2020 HVAC Improvement Project was released for bid on January 28, 2020, with bid plans and specifications calling for the replacement of outdated facility heating, ventilation, and air conditioning (HVAC) equipment. Through the utilization of an Iowa Public Transit Infrastructure Grant, CyRide had established a project budget of \$651,373. Bids were due on February 26, 2020. Mechanical Comfort of Ames, Iowa submitted a bid for \$539,500 and was awarded the contract at the March 10, 2020, City Council meeting.

Construction on the project started in May 2020 and was substantially completed by January 2022. During the project one change order was executed, increasing the size of a feed wire to accommodate required electrical power. As of January 10, 2022, the project punch list is complete, required project documentation is on file, and all conditions of the contract have been met by Mechanical Comfort to the satisfaction of CyRide staff and the A&E firm.

The table below outlines details of the final project cost.

Description	Amount
Original Contract Base Bid	\$539,500.00
Change Order No. 1 – Change Feed Wire Size	\$4,216.00
Total Project Cost	\$543,716.00
Payments Made to Date	\$516,530.12
Unpaid Balance – 5% Retainage	\$27,185.88

All but the remaining \$27,185.88 being held as retainage has been paid to date. Payment of the retainage is the last step needed to complete this project.

The Transit Board approved acceptance of project completion and release of final retainage at their meeting on January 26, 2022.

ALTERNATIVES:

1. Accept final project completion and approve the release of retainage in the amount of \$27,185.88 to Mechanical Comfort, Inc. of Ames, Iowa, for the CyRide 2020 HVAC Project.
2. Reject final project completion and direct staff to proceed according to City Council priorities.

CITY MANAGER'S RECOMMENDED ACTION:

All documentation and punch list items are complete, and all conditions of the project contract have been finished to the satisfaction of CyRide staff and the A&E firm. Closeout of this project is the last step needed to complete this important upgrade to the CyRide facility.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.