

## WHAT DOES IT TAKE TO BE AN EFFECTIVE DECISION-MAKING BODY?

January 2020

- Be willing to adapt, change your mind, and compromise
- Consider the end goal in all decisions, rather than focusing on tasks
- Come prepared and informed to meetings
- Admit we don't know everything; seek others to fill knowledge gaps
- Be clear and succinct in dialogue
- Use SMART goal principles (Specific, Measurable, Attainable, Realistic, Time-Constrained)
- Make sure you are ready to decide and stand behind the decision
- Be more responsible than responsive
- Stay in our lane
- See the whole field
- Think and make decisions based on the long-range view
- Consider those not at the table
- Be independent from power brokers
- Have a collaborative approach
- Provide the logic behind the opinion
- Be intentional with dialogue
- Have a thick skin
- Embrace your role as a synthesizer and representative of the community for the common good
- Balance established best practices and thinking outside the box
- See all sides of an issue instead of "both" sides of an issue
- Consider all types of data, including personal experience
- Have conduits for gaining input from the community
- Respect all individuals, and consider their input and make them feel heard
- Major on the major things
- Have honed listening skills