



# City Council Referrals Report

Tuesday, January 18, 2022

4:10:28 PM

Date Referred	Description	Status
2/12/2019	Referred to staff for a memo regarding Mr. Winkleblack's request concerning two billboards on the two-block stretch on the North side of Lincoln Way between Clark and Kellogg	No completion date established.
7/9/2019	Directed staff to prepare a memo regarding the hazards of uncontrolled intersections in the Sunset Ridge Subdivision	Staff is developing an intersection control plan. A memo is expected to be completed in February/March 2022. Now that construction in the area has concluded, staff expects to be able to analyze the current conditions and implement any necessary controls in the spring of 2022.
7/23/2019	Directed staff to bring back a memo with background information on the issues raised in the letter from Kurt Friedrich and Luke Jensen - July 18, 2019 (TIF for residential development, rural water buyouts, City funding for pioneer infrastructure, and tax abatement for residential/commercial development)	An agreement has been approved with Xenia to allow them to serve within the City limits if they agree to provide the same level of service offered by the City of Ames. No completion date established regarding the other components of this referral.
9/24/2019	Directed staff to prepare an RFP for an internet consulting contract with the three-phase scope for the Consulting Model	An RFP has been drafted and funding of \$125,000 has been carried over into the FY 2021/22 amended budget, but staff is waiting for Council direction to place this item on a Council agenda to proceed.
2/18/2020	Directed staff to write a memo regarding the letter from Justin Dodge of Hunizker Companies requesting further direction on regional improvements at State Avenue and Zumwalt Station	The question regarding regional improvements is now moot, no regional improvements are needed. However, there still remains a question of developer requirements for the subdivider to pave the adjacent gravel road. A staff memo is expected in May 2021.
3/10/2020	Direct staff to come back with a list of topics for a Micromobility Ordinance	Not yet started. Staff is waiting for ISU to express its preferences regarding micromobility devices.
4/14/2020	Asked staff to provide a memo describing the City's policy for video retention and how it would apply to the new Traffic Intersection Camera System	No completion date established.

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5/26/2020	Directed the Campus and Community Commission to recommend ways to revamp and promote the Rent Smart Ames website as well as utilize other forms of informational material with the input of tenants and landlords.	The Commission has recommended changes to the site. These were reviewed by City Council in December 2021. Implementation is expected in spring 2022.
5/26/2020	Directed staff to initiate the traffic studies along Mortensen Road requested by Kyle Poorman, as described in the Staff Report	A speed study has been completed. Further analysis is still needed for portions of the area. A memo is expected to be delivered to the City Council in spring 2022. Pedestrian crossings at Miller and Poe have been installed.
5/26/2020	Directed staff to initiate the traffic study as outlined in the memo from Mr. Pregitzer for safety concerns at 6th and Northwestern Intersection	The study is complete and a memo is expected to be presented to Council in spring 2022.
7/28/2020	Ask the Mayor to re-engage with Leon Andrews with the National League of Cities, Base Equity and Leadership Team, as soon as possible, to begin discussions about assisting the City in determining what can be done to improve the diversity, equity, and inclusion efforts in regard to policies.	A memo was delivered to the Council by the City Manager on November 24, 2021. Council direction is required to proceed.
7/28/2020	To delegate to staff to bring back the request for "food forests" when they have the community garden discussion	The Parks and Recreation Commission has discussed concepts. A staff report was delivered on 3/9/21.
11/10/2020	For Policing in Ames "A Path Forward" Directed staff explore potential options for term limits that would be more inclusive to having ISU students be able to serve on the Ames Resident Police Advisory Committee	Staff is developing the details related to this committee and will return a concept to the Council for approval in summer 2021.
11/10/2020	For Policing in Ames "A Path Forward" To incorporate a community conversation with representatives of marginalized communities and agencies that work with them.	Staff is holding conversations with Edna Clinton and Eileen Gebbie, who were selected to represent Ames' marginalized communities. Staff will take this feedback and use it to prioritize the implementation of the recommendations approved by the City Council.
11/10/2020	For Policing in Ames "A Path Forward" To ensure that social justice is part of the discussion of the ASSET priorities next year as the Council reviews the priorities.	Staff will bring this back up when ASSET priorities are discussed in summer 2021
12/8/2020	To not take action on the cameras in Campustown concept and have staff bring the item back once all the questions raised by Council Member Martin have been addressed by staff.	Staff provided responses and Council authorized proceeding. Cameras were installed in summer 2021.

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12/22/2020	Ask staff to engage further with Campustown Action Association to determine which elements of vending in Campustown they believe are going to be problematic, so the Council can look at revising the vending licensure and location in the future.	No completion date established
12/22/2020	Direct staff to review options for changing overnight parking restrictions Downtown.	This item is in the P/H workplan. No completion date established.
12/22/2020	Have staff come back with recommendation on expanding the radius for remote parking for the Downtown Service Center	This item is in the P/H workplan. No completion date established.
2/9/2021	To follow staff recommended list of noxious weeds as outlined in the Memo and to have a letter send to the original requester with the recommendation.	Completed. No further follow-up required.
2/23/2021	Staff for a memo on fixing street names, park names, community garden names, and what it would take to also update the relevant maps and signs that the City provides and controls	Complete. Staff has presented renaming of two geographic features (a park and street).
2/23/2021	To ask staff to refresh the Council's memory on the July 23, 2019, motion regarding net metering	Complete.
2/23/2021	<p>Direct staff to move forward with the input received per the recommendations of the Council. The recommendations were to:</p> <ol style="list-style-type: none"> <li>1. Change the name of the "Task Force" to possibly "Supplemental Input Committee" or something else</li> <li>2. Under designated sectors ask President Wintersteen whom the City should appoint to the "Task Force"</li> <li>3. Add additional ISU Students to be representatives</li> <li>4. Define under Community Schools designation that it could be students or staff</li> <li>5. Under the "Other" designation, give a better definition of what "other" means.</li> <li>6. Reach out to Healthcare Divisions for representation</li> <li>7. Have a list of applicants available to the "Task Force" who are available for input</li> <li>8. On the Application under Ames Climate Action Planning Community Input Task Force Charge, remove bullets 3, 4, and 5</li> <li>9. Clean up the overall wording on the application to make it more simple</li> </ol>	Complete. The changes were made and the committee is in place.
3/9/2021	Direct staff to pursue Option 1 (to add more raised beds and a water source at the Carr Park site) and Option 3 (to develop a community garden at the 830 Delaware property), and continue to explore location options and potential partnerships for Food Forests in Ames.	City Council allocated funds from Council Contingency in fall 2021. Development of these features is expected in spring 2022.

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3/9/2021	Requested a memo from staff explaining what can and can't be done with the Green burial concept	Information has been collected and a memo is expected to be returned to City Council in February 2022.
3/9/2021	To have staff (1) engage our Ames-area ISPs to ensure that they are participating in the Emergency Broadband Benefits program, (2) publicize the EBB program to our residents, and (3) inform our appropriate governmental and non-governmental partners of Ames's general activities along these lines (in hopes that they might do similar inquiries & outreach).	Complete. Staff has discussed outreach with ISPs.
3/23/2021	Directed staff to work with the developer to prepare a Development Agreement update for deferral of sidewalks and extension of SE 3rd Street for Kingsbury Subdivision, 5th Addition	Expected Completion - February 2022
4/13/2021	Splash Pad - Direct staff to draft a Parking Ordinance Change from parking on the west side to the east side of Wilder Boulevard from Thackeray Drive to the northern boundary of the Daley Greenbelt.	No completion date established
4/13/2021	Regarding Chapter 23 (Subdivision) and Chapter 29 (Zoning) Text Amendments - Ask staff to consider ways to ensure that applicants aren't disadvantaged due to the increased number of ways to end up with a "no" outcome when fewer than five members of ZBA are voting.	On the Planning and Housing workplan to consider as part of other text amendments that need to be presented to the City Council.
4/13/2021	Approve the Ames Comprehensive Historic Preservation Plan Amendment with the change to Goal #3, Objective F to reinstate the words "and owner-occupied."	Complete.
4/27/2021	Direct staff to proceed with the installation of the Campustown security camera system and house the recordings on the City's network	Complete.
4/27/2021	Ask staff to come back in a year, after the deployment of the system (Campustown Security Camera system), with a report on how the system has worked, including the approximate total amount of video that was released pursuant to open records request and the number of open record requests for video that were actually completed to deliver the video to the requestor	Staff will return in spring 2022 with a memo.
5/11/2021	Directed staff to review the RentSmart Ames website to pare it down in the ways it has been recommended by CCC.	The review has been completed and implementation is expected in spring 2022.
5/11/2021	Encourage the Ex-Officio to work with the Student Representatives serving on the Campus and Community Commission to discuss available options for the distribution of information	No followup required.

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5/11/2021	Ask staff to reach out to CCJ to see if they would be interested in reestablishing a mediation service, information on what sort of funding would be required, and for quantitative and qualitative information about how it was previously utilized.	CCJ is not interested in offering such a service. However, Good Neighbor Emergency Assistance is exploring the concept of implementing a "navigator" service, which could address landlord/tenant issues.
5/11/2021	Refer to staff for a memo the Letter from Karin Chitty, Campustown Action Association Executive Director, suggesting revisions to the Campustown Facade Grant Program	Staff met with CAA to discuss priorities. CAAQ disbanded shortly thereafter. Staff will close this referral unless City Council provides direction to revise the Campustown Façade program.
5/11/2021	Referred the issue of a sidewalk connection on 24th Street in regards to an active easement to the Legal Department for review, and if there is one to see if it would allow the City to finish the walkway without Union Pacific's permission	Complete. The sidewalk installation will be completed with the 24th Street reconstruction project planned for summer 2022.
5/25/2021	To move forward with staff's recommendation of 12 inches for grass height restrictions for the Proposed Exterior Property Maintenance Code	Complete - this will be included in future discussions about the exterior property maintenance code.
6/8/2021	To ask staff to explore the proposed shallow water basins as presented by Dr. Pease and bring those back as part of the platting process for 5571 Hyde Avenue (Hayden's Preserve)	Complete
6/8/2021	Referred to staff for a memo regarding Letter from Jennifer Ellis, Executive Director of Friendship Ark Homes and Community Services, requesting staff to evaluate and implement improvements to mitigate a safety concern at the intersection of Fletcher Boulevard and Bloomington Road	A memo is expected to be delivered to Council in February 2022.
7/13/2021	Refer to staff for a memo on the Letter from Kim Frey, Ames Main Street Executive Director, requesting implementation of an Overnight Parking Permit Process for all Metered or Lot Spots within the Downtown District	Staff expects to have a discussion regarding this on a Council agenda in late winter/spring 2022.
6/15/2021	To refer to staff for a memo the request from the ZBA for a definition of "temporary" to be included in the City's Zoning Ordinance.	Expected completion in February 2022.
6/15/2021	To refer to staff for a memo on the email from Stefanie Day regarding safety concerns at the intersection of Ontario and North Dakota	Rumble strips have been installed as a pilot initiative to address some of the concerns.

Date Referred	Description	Status
7/27/2021	To have a Council Workshop sometime before the next round of funding to discuss the ways in which the Council's Vision and Goals related to inclusion and creating a diverse community should or should not be used in establishing the ASSET funding priorities.	A workshop is scheduled for May 17, 2022.
7/27/2021	To authorize the Assistant City Manager to negotiate with the tower company for a site for the tower to be relocated on City property. (TowerCo)	No further follow-up from requestor.
7/27/2021	Direct staff to prepare a Request for Proposals (RFP) for competitive bidding process with proposals describing the size of the development, cost of infrastructure, timing, planned uses, and level of City subsidy for a TIF infrastructure project. (Small Industrial Lots)	The RFP was due January 10, 2022. 1 proposal was received.
8/10/2021	Direct staff to implement a new Downtown Chamber Event Pilot Parking Permit system	This program has been implemented.
8/10/2021	Ask staff for a memo on what options the Council could look at to allow e-bikes on sidewalks and bike paths	This referral is connected with the micromobility referral. Staff is waiting for ISU's preferences regarding micromobility devices.
8/24/2021	Staff Report regarding Zoning Text Amendment to allow for an increase in Limited Commercial Use in F-PRD Planned Residence District - Approve Option 4, which is to amend the PUD Overlay Standards to allow for limited commercial uses and individual development standards of up to 35,000 square feet	Complete - January 25, 2022 agenda
8/24/2021	Staff Report regarding Zoning Text Amendment to allow for an increase in Limited Commercial Use in F-PRD Planned Residence District - Direct staff to move forward with the recommended changes even if the Burgason application does not come forward.	Complete - January 25, 2022 agenda
8/24/2021	directed staff to take no action on the letter from Mr. Tompkins regarding the Economic conditions in the City	No follow-up necessary
9/28/2021	Directed the Traffic Engineer to put Ridgetop Road on the list to complete a speed study sometime in the future	No completion date established
10/12/2021	Direct staff to prepare a long-term lease with Heartland Senior Services as requested for approximately one acre at 205 S. Walnut	On January 25, 2022 Council agenda.
10/12/2021	Direct staff to repaint the fire hydrant that was painted by a citizen back to its original color	Complete.
10/12/2021	Direct staff to proceed with the next steps to create a HOME Allocation Plan and an Amendment to the City's 2021/22 CDBG/HOME Annual Action Plan	Complete.

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10/12/2021	Directed the City Manager to provide a memo addressing the issue of sidewalks raised in the comments of the Ames 2040 Plan regarding lack of sidewalk on S 16th Street	No completion date established.
10/26/2021	To place the comments from Reiny Friedrich regarding Adams Street, a side street that comes off Dawes that has not been paved onto a future Agenda	Staff expects to be able to put this item on a Council agenda by spring of 2022.
11/9/2021	Proceed with the Downtown Plaza as presented in the Staff Report	Plans and Specs are expected on Feb 8 2022.
11/9/2021	Direct staff to proceed with issuing a Request for Proposals to identify a developer for an industrial park targeted at small scale lots	Complete. RFP issued and due Jan 10, 2022. One proposal was received.
11/9/2021	Send a letter declining the request from PAC to change meeting formats to allow for participation via Zoom	No further followup needed.
11/16/2021	Refer to staff for a memo on creating a Free Community Library located within a Sculpture in a City Park	Memo expected in February 2022.
11/16/2021	To proceed with negotiations regarding Lincoln Way Mixed-Use Project for the Downtown Reinvestment District	No further followup required.
11/23/2021	To proceed with negotiations regarding Lincoln Way Mixed-Use Project for the Downtown Reinvestment District	No further followup required.
11/23/2021	Follow Staff's recommendation to go with the Construction Manager Model regarding the Indoor Aquatic Center	Complete. Staff report January 25, 2022.
11/23/2021	To move ahead with hiring RDG to design the Indoor Aquatic Center Regarding Indoor Aquatic Center	Complete. Staff is proceeding.
11/23/2021	To build a one-level building with the walking track and multi-purpose space for the Indoor Aquatic Center	Complete. Staff is proceeding.
12/14/2021	To add a cross reference on Page 48 of the Plan indicating there is more information on Page 64 regarding civic or public land designations on the Ames Plan 2040	Ames 2040 Plan adopted December 14, 2021
12/14/2021	To approve Alternative 1a and 1b, but with the modification of 1b to change "will consider" to "may initiate, but not approve. For the Ames Plan 2040	Ames 2040 Plan adopted December 14, 2021
12/14/2021	Move forward with the County map that was provided to the City to prepare a draft ordinance for new wards and precincts	On December 21, 2021 Agenda, approved Ordinance No. 4452
12/14/2021	Direct staff to initiate the process of annexation for the properties at 2105 and 2421 Dayton Avenue	No completion date established

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12/14/2021	Ask staff for a recommendation on Tam Lorenz's correspondence regarding adding more trees in the City	A memo is expected to return to the City Council in February 2022.
12/14/2021	To increase the ASSET funding by 8%	Complete. Budget Wrap up is February 8
12/14/2021	To increase COTA funding by 12.1%	Complete. Budget Wrap up is February 8
12/14/2021	Asked staff to implement a Policy about duplicate funding on the Contracts for outside funder requests	Complete. BP
12/14/2021	To fund all the funding requests from outside organizations in the amount of \$277,659	Complete. Budget Wrap up is February 8
12/14/2021	To get a memo from staff on the status of four inch main installations	Complete. Memo in January 14 2022 packets.
12/21/2021	Ask staff for a memo explaining the McConnell's situation to the Council regarding their rental property at 2318 Storm Street	A memo is expected to be delivered to the Council in January or February 2022.
1/11/2022	To approve Option 1, regarding the Grove Avenue Re-Direction Area, which is to initiate the Rezoning to Residential Medium "RM" Zoning beginning with an Owner meeting	P/H has initiated RM Zoning process.
1/11/2022	Approve Option 1 regarding COVID-19 meeting policies, which is to require masks to be worn at City Council and Board & Commission meetings	No further followup required.
1/11/2022	Staff to look into options for virtual attendees to participate via phone or email live during a City Council meeting	Staff is investigating
1/11/2022	Request a memo from the City Attorney regarding being able to legally contribute financially to a project without it prompting Chapter 26 of the State Code regarding the request for funding for the Ames History Museum Capital Campaign	A memo is expected to be returned to the City Council in January 2022.
1/11/2022	To have the City Manager take the concerns of Ms. Ravenscroft into consideration when going through negotiations with the developer	Staff will consider the letter. No follow-up required.
1/11/2022	Ask Staff for a memo regarding Mr. Fedeler's request to rezone his property at 2108 East Lincoln Way	No completion date established.