

COMMISSION ACTION FORM

SUBJECT: ACCESSIBLE KAYAK LAUNCH CHANGE ORDER NO. 1

BACKGROUND:

At the August 24, 2021 Council Meeting, City Council approved the waiver of the City's Purchasing Policies and Procedures as a sole source for the purchase of a BoardSafe Adaptive Kayak Launch to be installed at Ada Hayden Heritage Park. Also approved as part of the project was to award a contract to Northeast Products and Services of Fleetwood, Pennsylvania, to purchase a BoardSafe Accessible Kayak Launch in the amount of \$54,850. The quote included a kayak launch system with a 20-foot-long gangway. The 20-foot length of the gangway is sufficient based on the 20-year average lake level elevation at Ada Hayden Heritage Park and would be compliant with the Americans with Disabilities Act (ADA). **However, due to the lack of rainfall over the last two years, the lake level at Ada Hayden Heritage Park during summer months has dropped to its lowest level since the park opened. For example, if the Adaptive Kayak Launch with a 20-foot-long gangway had been installed prior to this past summer, with the low lake elevations, it would have had to be closed because the slope of the gangway would not be ADA compliant.**

In response to the situation highlighted above, Staff reevaluated the gangway length and is now proposing to purchase a 36-foot-long gangway to ensure individuals will still be able to utilize the Adaptive Kayak Launch and be ADA compliant during seasons of below average lake levels. Staff has also met with representatives of the Access Ada Hayden and they approve of the longer gangway.

The cost of the 36-foot-long gangway is an additional \$16,431 increasing the total cost of the Adaptive Kayak Launch to \$71,281. Staff also made the determination to not utilize the On-Site Installation Supervision (\$4,750) that was part of the original quote, thus reducing the final cost of the launch to \$66,531. Since the final cost of the launch exceeds the 20 percent threshold for staff to approve changes, City Council approval is required for this change order. The project cost estimate is shown below:

<u>Estimate:</u>	<u>Amount</u>
Accessible Kayak Launch	\$54,850
Change Order #1 (To increase from 20' to 36' gangway)	\$11,681
Site Work	\$14,920
Contingency (10% of site work)	\$ 1,492
<u>Engineering Services</u>	<u>\$11,500</u>
Total Project Estimate	\$94,443

Total funding available for the project is \$96,164.

ALTERNATIVES:

1. Approve Change Order No. 1 in the amount of \$11,681 to Northeast Products and Services, Fleetwood, Pennsylvania for the Accessible Kayak Launch to be installed at Ada Hayden Heritage Park to allow for the acquisition of a 36' gangway.
2. Do not approve Change Order No. 1 in the amount of \$11,681 to Northeast Products and Services, Fleetwood, Pennsylvania for the Accessible Kayak Launch to be installed at Ada Hayden Heritage Park and move ahead with a 20' gangway.
3. Refer back to staff for further information and review.

CITY MANAGER'S RECOMMENDED ACTION:

The goal of this project is to ensure that all individuals who desire to operate a kayak or canoe on the lake at Ada Hayden Heritage Park can do so with this accessible launch. With the low lake levels over the past two summers, it is important that this system is compliant within ADA regulations. Purchasing a 36 foot-long-gangway accommodates a wider range of lake level elevations that ensures compliance with ADA regulations.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.