

**MINUTES OF THE REGULAR MEETING OF THE
AMES CIVIL SERVICE COMMISSION**

AMES, IOWA

AUGUST 26, 2021

The Regular Meeting of the Ames Civil Service Commission was called to order by Chairperson Mike Crum at 8:15 a.m. on August 26, 2021. As it was impractical for the Commission members to attend in person, Commission Chairperson Mike Crum and Commission Members Harold Pike and Kim Linduska were brought in telephonically. Also participating telephonically was Human Resources Director Bethany Jorgenson.

APPROVAL OF MINUTES OF JULY 29, 2021: Moved by Pike, seconded by Linduska, to approve the Minutes of the July 29, 2021, Special Civil Service Commission meeting.
Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF ENTRY-LEVEL APPLICANTS: Moved by Crum, seconded by Linduska, to certify the following individuals to the Ames City Council as Entry-Level Applicants:

<u>Treatment Plant Maintenance Worker</u>	Christian Eckroad	87*
	Nathan Robinson	79
	Michael Burns	79
	Joseph Dwyer	78
	Shaun McCloud	74
	Matthew Williams	Carry-Over from Exhausted List
	Corey Tjaden	Carry-Over from Exhausted List
	Shelby Perrin	Carry-Over from Exhausted List

*Includes Preference Points

<u>Power Plant Maintenance Mechanic</u>	Jeremy Johnson	79
	Scott Hutzell	78

Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF PROMOTIONAL-LEVEL APPLICANTS: Moved by Pike, seconded by Crum, to certify the following individuals to the Ames City Council as Promotional-Level Applicants:

<u>Senior Heavy Equipment Operator</u>	Zach Landhuis	86
	Corey Van Sickle	81
	Bryon Anderson	77
	Jason Bohning	77
	Matthew Elbert	76
	Hollis Hathaway	76
	Zachery Foster	76
	Christopher Engelhardt	73
	Anton Redling	70

<u>Power Plant Fireworker</u>	Josh Burns	80
	Jesse Young	80*
	Sean Boyce	74
	Jacob Meinking	74
	Jared Miller	74

*Includes Preference Points

Vote on Motion: 3-0. Motion declared carried unanimously.

REQUEST TO REMOVE NAMES FROM, AND EXHAUST, THE WPC TREATMENT PLANT MAINTENANCE WORKER LIST: Human Resources Director Bethany Jorgenson explained that the WPC Treatment Plant Maintenance Worker Certified List was certified by the Commission on August 27, 2020.

Ms. Jorgensen noted that the removal of names from a Certified List, and subsequent exhausting that List, is permitted under Section 4.2 of the *Civil Service Commission Policies and Procedures*. She stated that if the Commission approves the Department's request to remove names from, and exhaust, the WPC Treatment Plant Maintenance Worker Certified List, Human Resources will start a new recruitment for that classification. Chairperson Crum stated that he had noticed the remaining three names on that List had already been added to the Entry-Level List of Candidates that was on this Agenda and now certified. He asked if those three candidates were previously interviewed after the August 27, 2020, List had been certified. Ms. Jorgensen answered that all three had been interviewed. Mr. Crum commented that by exhausting the List, but adding the names to the new List, strengthens the pool of candidates.

Director Jorgenson informed the Commission members that Human Resources is anticipating bringing a request to remove names from the Police Officer Certified List to them at its next meeting. She explained that 11 candidates had been certified on that List; however, only two had accepted positions within the City. Others had withdrawn or accepted positions in other cities. At the inquiry of Chairperson Crum, Ms Jorgensen advised that there are currently nine openings for Police Officer out of a sworn force of 55. Mr. Crum noted that the City is then short approximately 20% of its Police Officers.

Moved by Crum, seconded by Lindusda, to approve the request to remove names from, and exhaust, the Treatment Plant Maintenance Worker Certified List.

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: The next Regular Meeting of the Ames Civil Service Commission is scheduled for September 23, 2021, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:22 a.m.

Michael R. Crum, Chairperson

Diane R. Voss, City Clerk