

ITEM#: 10
DATE: 08-10-21

COUNCIL ACTION FORM

SUBJECT: 2021/22 CONCRETE STREET PAVEMENT IMPROVEMENTS (24TH AND STANGE) PROFESSIONAL SERVICES AGREEMENT

BACKGROUND:

In May 2021, staff initiated a Request for Proposals for the 2020/21 Concrete Street Pavement Improvement program. The professional services will provide the design and plan development for the reconstruction of Stange Road (0.4 miles from Blankenburg Drive to 24th Street) and 24th Street (0.8 miles from Stange Road to the railroad crossing). This project will also include storm and sanitary sewer improvements.

Proposals for this work were received from five engineering firms on June 11, 2021. The proposals were evaluated according to the following criteria: Project Understanding, Design Team/Key Personnel, Previous Experience, Project Approach, Responsiveness, Ability to Perform Work, Proposed Project Design/Letting Schedule, and Estimated Contract Cost for engineering services. The evaluation scores are as follows:

Firm	Qualifications Based Score	Qualifications Based Rank	Fee	Final Rank
HRGreen	84.5	1	\$233,400	1
WHKS	82.5	3	\$219,000	2
V&K	81.5	4	\$213,000	3
AECOM	83.5	2	\$289,000	4
Snyder	77.3	5	\$143,578	5

After weighing the qualifications and estimated fees for these five firms, staff has negotiated a contract with HRGreen of Johnston, Iowa. HRGreen scored highest based on qualifications and had the fourth lowest fee at \$233,400. HRGreen's fee was very comparable to the second and third lowest fees and the firm was selected over them based on its proposed project approach and qualifications. Staff is confident that a contract with HRGreen will provide the best value for professional services considering the firm's qualifications.

It should be noted that although Snyder and Associates had a substantially lower fee than other respondents, staff had concerns with the firm's project understanding and approach. Staff had multiple communications with Snyder and Associates regarding project details, but the final proposal was missing several key aspects of the design. Staff would be concerned that these would later be added to the contract through change orders while greatly increasing the proposed fee.

A summary of revenues and projected expenses is shown below.

Funding Source	Revenue	Expenses
G.O. Bonds	\$ 2,600,000	
Federal/State Grants	1,600,000	
Engineering and Admin		\$ 630,000
Construction		3,570,000
TOTAL	\$4,200,000	\$4,200,000

ALTERNATIVES:

1. Approve the professional services agreement for the 2021/22 Concrete Street Pavement Improvements project with HRGreen of Johnston, Iowa, in the amount not to exceed \$233,400.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

CITY MANAGER'S RECOMMENDED ACTION:

Based on staff's evaluation using the above criteria, HRGreen will provide the best value to the City for professional services for the 2021/22 Concrete Street Pavement Improvements project.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.