

MINUTES OF THE REGULAR MEETING OF THE
AMES CIVIL SERVICE COMMISSION

AMES, IOWA

JULY 22, 2021

The Regular Meeting of the Ames Civil Service Commission was called to order by Chairperson Mike Crum at 8:15 a.m. on July 22, 2021. As it was impractical for the Commission members to attend in person, Commission Chairperson Mike Crum and Commission Members Harold Pike and Kim Linduska were brought in telephonically.

APPROVAL OF MINUTES OF JUNE 24, 2021: Moved by Pike, seconded by Linduska, to approve the Minutes of the June 24, 2021, Regular Civil Service Commission meeting.
Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF ENTRY-LEVEL APPLICANTS: Moved by Crum, seconded by Linduska, to certify the following individuals to the Ames City Council as Entry-Level Applicants:

<u>Apprentice Substation Electrician</u>	Mark Weber	79
	Jon Jensen	78
	Nicholas Yetmar	78
	Nicholas Ladewig	77
<u>Electric Services Operations Superintendent</u>	Jeff Jones	75
	Justin Muschick	71
<u>Public Safety Dispatcher</u>	Brian Taylor	82
	Kaitlyn Hoelt	75
<u>Process Maintenance Worker</u>	Andrew Moses	84
	Shaun Mcloud	84
	Wade Eames	74

Vote on Motion: 3-0. Motion declared carried unanimously.

REQUEST TO REMOVE NAMES FROM, AND EXHAUST, THE POLICE OFFICER CERTIFIED LIST: Human Resources Director Bethany Jorgenson explained that the Police Officer List was certified by the Commission on May 27, 2021, with 11 candidates. One candidate has been hired from that List, and one candidate is awaiting physical results to be hired. Human Resources is asking to remove the names of the remaining eight candidates from the List, who have declined Offers of Employment, had an Offer rescinded, or withdrawn from the process.

Ms. Jorgenson noted that the removal of names from a Certified List, and subsequent exhausting that List, is permitted under Sections 4.2 and 4.5, respectively, of the *Civil Service Commission Policies and Procedures*. She stated that if the Commission approves the Department’s request to remove names from, and exhaust, the Police Officer Certified List, Human Resources will start a new recruitment for Police Officer.

Commission Member Pike asked if the City seeks recruitment assistance from the Police Officer Academy. Ms. Jorgenson answered that the City does have a relationship with the Academy; however, not as a recruiting tool. The Academy sets the physical, written test, and training requirements for police officers. Mr. Pike further inquired how the word gets out that the City of Ames has openings. According to Ms. Jorgenson, the City advertises the openings nationwide. She also noted that there is a declining interest in becoming a member of law enforcement, not just in Ames, but in many cities; so fewer applications are being received.

Moved by Linduska, seconded by Pike, to approve the request to remove names from, and exhaust, the Police Officer Certified List.

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: The next Regular Meeting of the Ames Civil Service Commission is scheduled for August 26, 2021, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:24 a.m.

Michael R. Crum, Chairperson

Diane R. Voss, City Clerk