

**MINUTES OF THE REGULAR MEETING OF THE
AMES CIVIL SERVICE COMMISSION**

AMES, IOWA

JUNE 24, 2021

The Regular Meeting of the Ames Civil Service Commission was called to order by Chairperson Mike Crum at 8:15 a.m. on June 24, 2021. As it was impractical for the Commission members to attend in person, Commission Chairperson Mike Crum and Commission Members Harold Pike and Kim Linduska were brought in telephonically.

APPROVAL OF MINUTES OF MAY 27, 2021: Moved by Pike, seconded by Linduska, to approve the Minutes of the May 27, 2021, Regular Civil Service Commission meeting.
Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF ENTRY-LEVEL APPLICANTS: Moved by Crum, seconded by Linduska, to certify the following individuals to the Ames City Council as Entry-Level Applicants:

| | | |
|------------------------|-----------------|-----|
| <u>Chief of Police</u> | Geoff Huff | 89 |
| | John Justiniano | 75* |

*Includes Preference Points

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| <u>Environmental Instrument & Control Tech</u> | Salvatore Vigil | 79 |
|--|-----------------|----|

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|-----------------------------|-------------------|----|
| <u>Police Records Clerk</u> | Alexandra Burken | 83 |
| | Shelby Esman | 83 |
| | Paige Miller | 82 |
| | Shelby Booms | 78 |
| | Amelia Knuth | 76 |
| | Theresia Buchholz | 75 |
| | Brittany McCumber | 71 |

Vote on Motion: 3-0. Motion declared carried unanimously.

CERTIFICATION OF PROMOTIONAL-LEVEL APPLICANTS: Moved by Linduska, seconded by Pike, to certify the following individuals to the Ames City Council as Promotional-Level Applicants:

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|-------------------------------------|---------------|----|
| <u>Utility Maintenance Foreman:</u> | Zach Landhuis | 81 |
| | Kendel Miller | 78 |
| | John Lloyd | 73 |

Vote on Motion: 3-0. Motion declared carried unanimously.

COMMENTS: Chairperson Crum asked Human Resources Director Bethany Jorgenson if there was any indication that a hearing before the Commission would be needed in the near future. Ms. Jorgenson replied that she was not aware of any possible Civil Service cases being filed.

The Commission received an update from Director Jorgenson on the Police Officer recruitment. She stated that it is anticipated that Human Resources will be starting a new Police Officer recruitment in the near future. Ms. Jorgenson explained that the Commission had certified 11 Entry-Level candidates on May 27, 2021, and eight Conditional Offers of Employment were made. Two of those candidates have since withdrawn from the process because they have accepted offers elsewhere, and it is unknown at this time if any of the remaining six will accept the City's Conditional Offers.

Commission Member Pike asked how many vacant Police Officer positions currently exist. Director Jorgenson said there are eight open Police Officer positions. Mr. Pike questioned why there were so many. Ms. Jorgenson answered that there had been promotions within the Department, retirements, and through attrition. She further explained that some officers have decided that they do not want to be a Police Officer any longer and have pursued other careers.

The next Regular Meeting of the Ames Civil Service Commission is scheduled for July 22, 2021, at 8:15 a.m.

ADJOURNMENT: The meeting adjourned at 8:26 a.m.

Michael R. Crum, Chairperson

Diane R. Voss, City Clerk