

COUNCIL ACTION FORM

SUBJECT: SCAFFOLDING AND RELATED SERVICES AND SUPPLY CONTRACT FOR POWER PLANT – CONTRACT RENEWAL

BACKGROUND:

This contract consists of providing and installing scaffolding, bracing, and fall protection when needed at the City's Power Plant.

On June 25, 2019, City Council awarded a contract for the Power Plant's Scaffolding and Related Services and Supplies to HTH Companies, Inc. of Union, MO. This contract has the option for the City to renew in one-year increments for up to four additional years. **The period from July 1, 2021 through June 30, 2022, is the second of the four-renewal periods subject to Council approval of funding for the scaffolding, bracing, and fall protection.**

The contract's rate provision increases of 2% per year for labor, travel and subsistence, and for equipment and tools. The rates for FY 2021/22 are shown on Attachment 1. The benefits of having a contract for these services in place include the following:

- 1) Consistency of work and quality from a single contractor
- 2) Reduction in the City's exposure to market forces regarding prices and availability for labor, travel, and supplies in preparation for a scheduled outage
- 3) Rapid contractor mobilization to start emergency repairs, thus reducing generation downtime
- 4) City staff time saving in obtaining quotes, evaluating bids, and preparing specifications and other procurement documentation.

The approved FY 2021/22 Power Plant operating budget includes \$53,000 for these services. Invoices will be based on contract rates for time and materials for services that are actually received.

ALTERNATIVES:

1. a. Approve contract renewal with HTH Companies, Inc, Union, MO for the Scaffolding and Related Services and Supplies Contract for the one-year period from July 1, 2021 through June 30, 2022.

b. Approve a performance bond in the amount of \$53,000.
2. Reject the renewal option and instruct staff to seek new competitive bids.

CITY MANAGER'S RECOMMENDED ACTION:

This contract is needed to carry out emergency and routine scaffolding services at the Power Plant. The contract will establish rates for service and provide for guaranteed availability, thereby setting in place known rates for service.

Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1 as stated above.



**INVITATION TO BID 2019-067
SCAFFOLDING AND RELATED
SERVICES AND SUPPLY CONTRACT
FOR POWER PLANT**

CONTRACTOR:	HTH Companies		
Attachment A	FY 2021/22 RATES		
DESCRIPTION	Hourly Rate (ST)	Hourly Rate (OT)	Hourly Rate (DT)
Labor Rates:			
Supervisor:	\$49.68	\$70.75	\$70.75
Foreman:	\$49.68	\$70.75	\$70.75
Journeyman:	\$45.00	\$63.46	\$63.46
Laborer	\$40.06	\$56.18	\$56.18
Subsistence per day if job requires overnight stay:		\$88.43	
Mobilization per job		\$520.20	
Demobilization per job		\$520.20	
Proposed Price Increase for Renewal Periods:			
Labor Rates, per year		2%	
Travel & Subsistence, per year		2%	
Mobilization/demobilization, per year		2%	